

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
April 10, 2025
MINUTES

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the “Sunshine Law” by Mr. Birkenstock at 6:00 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 16, 2025, to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website, and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

Ms. Dawson took Roll Call.

Members Present

Jaclyn Arce
Warren Buckleitner
Ryan Cirillo
Lilian Colpas
Gina Criscitiello
Michael Owen
Julia Whitley, arrived at 6:07 p.m.
Ryan Birkenstock

Members Absent

William Bentley

Attorney Present

-

On the motion of Mr. Cirillo, seconded by Mr. Birkenstock, the Board adopted the following resolution to meet in Executive Session at 6:01 p.m. viva voce.

SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ✓ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: **Pending Litigation**
- ✓ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion, or discipline of any public officer or employee, and specifically: **Personnel**
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board ~~will~~/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:07 p.m.

Ms. Whitley read the District Mission Statement.

As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community
Respect, honor, and embrace diverse family and community values by building collaborative partnerships
Strengthen opportunities that nurture creative and critical thinkers
Develop and inspire personal excellence.

Every Student - Every Day - Every Opportunity

SUPERINTENDENT'S REPORT

Dr. McGann and Ms. Dawson presented The State of the Flemington-Raritan Regional School District Budget. Dr. McGann provided information on tax levy incentive aid which is aid that assists school districts deemed under adequacy by the State of New Jersey. FRSD's budget is \$3,765,753 below adequacy and \$10,203,100 below local fair share, Dr. McGann noted that the District is not spending what the State determined to be necessary to provide a thorough and efficient education and whose property tax levy is below the local fair share. Dr. McGann provided a recap of the tax levy incentive aid timeline of events, next steps for approval of the budget and an overview of how increasing the tax levy will affect the budget and the impact to residents. The full presentation can be found on the District website.

Ms. Dawson shared the following key points:

Referendum 2019:

These are restricted funds, meaning they can only be used for the specific purposes outlined in the referendum. The District does not have the discretion to use these funds in any other way. They must be spent solely for the reasons approved by voters, without deviation. These funds have never supported and do not support, any paid positions within the school district.

Pre-Kindergarten Funding:

The District is legally required to provide Pre-K education to any student who qualifies for special education services upon turning 3 or 4 years old at any point during the school year. This mandate means that, even prior to receiving Pre-K expansion funding, the District has always incurred — and will continue to incur — expenditures related to Pre-K special education. In addition to providing instruction, the District is also obligated by law to offer transportation services for these students. These responsibilities exist independently of the Pre-K expansion program and would continue regardless of the District's participation in it.

Budget Mismanagement:

- The school district undergoes an independent audit annually, with all reports and any findings made publicly available on the district's website. Three years ago, the district selected a new auditing firm through a competitive process. This firm, with no prior affiliation to the district, is experienced in auditing various school districts and municipalities throughout the state.
- In addition, the district engages an independent Treasurer of School Monies, who is responsible for preparing the monthly school treasurer report. In accordance with New Jersey law (N.J.S.A. 18A:17-31 through 18A:17-36), the Treasurer helps oversee the handling of public funds, ensuring compliance and serving as a key element in the district's system of financial checks and balances. The Treasurer reconciles financial transactions monthly with the board secretary, who prepares the board secretary report. Both reports are cross-checked for accuracy and approved each month, with the results made publicly available.
- Finally, all district expenditures are reviewed and approved monthly at Board of Education meetings. Every dollar spent by the district goes through an authorized process, and no one has access to blank checks or the ability to use funds without oversight.

Dr. Cliff Burns reported on the number of students who achieved high honor roll/honor roll for the second trimester. At Reading-Fleming Intermediate School, 254 students earned honor roll and 215 earned high honor roll. At J.P. Case Middle School, 268 students earned honor roll and 191 earned high honor roll. Dr. Burns offered congratulations to all the students for their hard work.

Approval of Minutes – Executive Session – March 17, 2025
 Regular Meeting - March 17, 2025

Mr. Birkenstock asked for any corrections, additions or revisions to the minutes. Hearing none, Mr. Birkenstock announced that the meeting minutes were approved as written.

Report of the Board Secretary and Treasurer of School Monies for March 2025.

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of March 2025, further certifies that no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2024-2025.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23A-16.10(a) as of March 31, 2025. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of the school year 2024-2025.

Motion by Ms. Arce, seconded by Mr. Owen to accept the Report of the Board Secretary and Treasurer of School Monies for March 2025.

Aye:	Ms. Arce	Ms. Criscitiello	Nay:	-	Abstain:	-
	Dr. Buckleitner	Mr. Owen				
	Mr. Cirillo	Ms. Whitley				
	Ms. Colpas	Mr. Birkenstock				

CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Mr. Birkenstock set the session to 30 minutes with 3 minutes for each person.

Susan Mitcheltree, Raritan Township - Shared concerns about staff reductions and why she was not hired as a leave replacement.

John Peterson, Raritan Township - Shared concerns about tax increases.

Christi Staikos, FRSD employee - Spoke about the loss of her job and others in the District, read a letter on behalf of another staff member.

Kristen Litchfield, Raritan Township - shared support for departmentalizing at the elementary level.

Aileen Marsh, FREA President/FRSD employee - shared support for a higher tax increase to support the District.

Kristi Hill, Raritan Township - spoke about her experience in the District and how the reductions will negatively impact the learning environment.

Devon Emerick, FRSD employee - spoke about her experience in the District and the negative impact of staff reductions.

Alaina Gorka, FRSD employee - shared concerns about staff reductions.

Caitlyn Giles-McCormick, Flemington Borough - spoke of the issue of adequacy and shared support for a tax increase.

Marie Corfield, FRSD employee - spoke about providing T&E and shared support for the district going to adequacy.

Mark Loizeaux, Raritan Township - advocated for the children of the District and shared support for a tax increase.

Jacque Beason, Raritan Township - Thanked the Board of Education and shared support for a tax increase.

Caitlin Ryan Persche, Raritan Township - requested more transparency.

Alison Nass, Raritan Township - spoke in support of the budget and a tax increase.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

PERSONNEL

Chairperson, Gina Criscitiello, Next Meeting – April 14, 2025

Ms. Criscitiello shared an update on the personnel committee which last met on March 31st. The committee reviewed and approved personnel matters, including several resignations and retirements from staff members across district schools. Discussions included staffing considerations for various positions throughout the district. The committee reviewed multiple approaches to address these staffing needs, with deliberations focused on balancing fiscal responsibility while maintaining educational quality and prioritizing student needs. Additional approvals encompassed salary adjustments, compensation requests, mentor assignments, substitute recommendations, and educational field placements. The committee also gave preliminary approval to the 2025-2026 calendars for Secretaries, Technology, and Maintenance staff, with the Superintendent planning to conduct a final review before recommending them for full Board approval. The Superintendent presented two preschool-related job description revisions for committee review. After careful consideration of the proposed changes, the committee approved both revisions. A significant portion of the meeting was dedicated to detailed discussions regarding program and personnel adjustments necessary to meet budgetary constraints. The committee thoroughly examined various options and scenarios to balance educational needs with fiscal responsibility. Administration presented comprehensive recommendations for staffing adjustments across all schools to help meet the district's \$70 million budget target. The committee engaged in discussion about the implications of these proposed changes, acknowledging the difficult balance between maintaining educational quality and addressing financial limitations. Various cost-saving measures were considered, including transportation adjustments and fee-based activity options, as part of a comprehensive approach to budget management. Further discussion regarding positions and budget will take place in the operations committee.

Personnel Item(s) 1-15 were approved under one motion made by Ms. Criscitiello, seconded by Mr. Cirillo.

Aye:	Ms. Arce*	Ms. Criscitiello*	Nay:	-	Abstain:	-
	Dr. Buckleitner	Mr. Owen				
	Mr. Cirillo	Ms. Whitley				
	Ms. Colpas	Mr. Birkenstock				
	* No to items 5 & 9					

Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval was given to accept the resignation of the following staff member(s) for the 2024-2025 and 2025-2026 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Last Day of Employment
1.	Attiyah	Hanan	RH/BS/CH/FAD	Teacher Robotics and Coding	Resignation	June 30, 2025
2.	Beetle	Allyson	BS	Teacher Preschool	Resignation	June 30, 2025
3.	Dohner	Marianne	CH	Teacher Grade 1	Retirement	September 30, 2025
4.	Lurie	Karen	RFIS	Teacher Support Skills	Retirement	June 30, 2025
5.	McKenzie-DeAngelis	Margaret	RH	Teacher Kindergarten	Retirement	June 30, 2025
6.	Shaw	Stephanie	BS	Teacher Grade 3	Resignation	June 30, 2025
7.	Stewart	Danielle	CO	Supervisor of Math and Science	Resignation	March 21, 2025

- Approval was given for district staff member(s) to take a leave of absence or amend their leave during the 2024-2025 school year.

3. Approval was given to update the salary of the following staff member(s) to include an increase or addition of Longevity per FREA contract for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc./ Position	Total Longevity Amount
1.	DeAnglis	Laurie	CH / Teacher	\$650

4. Approval was given to adopt a revised job description for the position of Director of Pupil Personnel Services.
5. Approval was given of the following resolution:

WHEREAS, the Board of Education of the Flemington-Raritan School District (“Board of Education”) has determined to abolish certain positions and terminate the employment of impacted staff for economic and budgetary reasons prior to the 2025-2026 school year; and

WHEREAS, the Board of Education is duly authorized, pursuant to N.J.S.A 18A:11-1 et seq., N.J.S.A. 18A:16-1 and N.J.S.A. 18A:28-9 et seq., to dismiss staff members employed in the District whenever, in the judgment of the Board of Education, it is advisable to abolish any such position for reasons of economy, because of a reduction in the number of pupils, a change in the administrative or supervisory organization of the district, or for other good cause; and

WHEREAS, for reasons of economy, efficiency, and a need to restructure staff of the district, the following existing full-time employee (“FTE”) positions are recommended for elimination:

Item	FTE	Position	End Date
1.	1.00	Support Skills Math	June 30, 2025
2.	1.00	Support Skills Math	June 30, 2025
3.	1.00	Support Skills LA/Math	June 30, 2025
4.	.50	Support Skills LA	June 30, 2025
5.	1.00	Support Skills LA	June 30, 2025
6.	1.00	Support Skills LA	June 30, 2025
7.	.50	Support Skills LA	June 30, 2025
8.	1.00	School Counselor	June 30, 2025
9.	1.00	Teacher of ESL	June 30, 2025
10.	1.00	Teacher of World Language	June 30, 2025

WHEREAS, based foregoing and information provided by the Superintendent, the Board of Education finds it advisable to reduce the aforementioned positions in the District effective the end of the day on June 30, 2025;

IT IS HEREBY RESOLVED by the Flemington Raritan Regional School District Board of Education as follows:

1. That upon recommendation of the Superintendent, the following positions are hereby eliminated, effective as of the end of the day June 30, 2025, as a result of a reduction in force:

Item	FTE	Position	End Date
1.	1.00	Support Skills Math	June 30, 2025
2.	1.00	Support Skills Math	June 30, 2025
3.	1.00	Support Skills LA/Math	June 30, 2025
4.	.50	Support Skills LA	June 30, 2025
5.	1.00	Support Skills LA	June 30, 2025
6.	1.00	Support Skills LA	June 30, 2025
7.	.50	Support Skills LA	June 30, 2025
8.	1.00	School Counselor	June 30, 2025
9.	1.00	Teacher of ESL	June 30, 2025
10.	1.00	Teacher of World Language	June 30, 2025

2. That the affected employees will promptly receive appropriate notification of his/her employment status; and

3. That the Superintendent is authorized to provide the necessary notification to the affected employees.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

6. Approval was given to accept the resignation of the following staff member(s) for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Last Day of Employment
1.	Frank	Josephine	JPC	Ten-Month Secretary - Health Office	Resignation	April 4, 2025
2.	Plichta	Kathleen	JPC	Teacher Assistant	Retirement	June 30, 2025

7. Approval was given to employ the following staff member(s) for the 2025-2026 school year, pending, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary	Effective Dates
1.	Cahill	Amanda	CO	Early Childhood Coordinator	\$89,000	July 1, 2025 - June 30, 2026

8. Approval was given to adopt a job description for the position of Early Childhood Coordinator.
9. Approval was given to amend the March 17, 2025 motion:

to approve the following resolution:

WHEREAS, the Board of Education of the Flemington-Raritan School District (“Board of Education”) has determined to abolish certain positions and terminate employment for economic and budgetary reasons; and

WHEREAS, the Board of Education is duly authorized, pursuant to N.J.S.A 18A:11-1 et seq., N.J.S.A. 18A:16-1 and N.J.S.A. 18A:28-9 et seq., to dismiss staff members employed in the District whenever, in the judgment of the Board of Education, it is advisable to abolish any such position for reasons of economy, because of a reduction in the number of pupils, a change in the administrative or supervisory organization of the district, or for other good cause; and

WHEREAS, for reasons of economy, efficiency, and a need to restructure staff of the district, the following existing full-time employee (“FTE”) positions are recommended for elimination:

Item	FTE	Position	End Date
1.	.50	10 Month Secretary - Bilingual	June 30, 2025
2.	.533	10 Month Secretary - Health Office	June 30, 2025
3.	1.00	10 Month Secretary - Health Office	June 30, 2025
4.	1.00	10 Month Secretary - School	June 30, 2025
5.	1.00	Administrative Secretary - Payroll	April 30, 2025
6.	1.00	Administrative Secretary - Preschool	June 30, 2025

WHEREAS, based foregoing and information provided by the Superintendent, the Flemington-Raritan Regional School District Board of Education finds it advisable to reduce the aforementioned positions in the District effective the end of the day as listed above, through a reduction in force;

IT IS HEREBY RESOLVED by the Flemington Raritan Regional School District Board of Education of Education as follows:

1. That upon recommendation of the Superintendent, the following positions are hereby eliminated, effective the end of the day as listed, through a reduction in force:

Item	FTE	Position	End Date
1.	.50	10 Month Secretary - Bilingual	June 30, 2025
2.	.533	10 Month Secretary - Health Office	June 30, 2025
3.	1.00	10 Month Secretary - Health Office	June 30, 2025

4.	1.00	10 Month Secretary - School	June 30, 2025
5.	1.00	Administrative Secretary - Payroll	April 30, 2025
6.	1.00	Administrative Secretary - Preschool	June 30, 2025

2. That the affected employees will promptly receive appropriate notification of his/her employment status; and
3. That the Superintendent is authorized to provide the necessary notification to the affected employees.

to read:

to approve the following resolution:

WHEREAS, the Board of Education of the Flemington-Raritan School District (“Board of Education”) has determined to abolish certain positions and terminate employment for economic and budgetary reasons; and

WHEREAS, the Board of Education is duly authorized, pursuant to N.J.S.A 18A:11-1 et seq., N.J.S.A. 18A:16-1 and N.J.S.A. 18A:28-9 et seq., to dismiss staff members employed in the District whenever, in the judgment of the Board of Education, it is advisable to abolish any such position for reasons of economy, because of a reduction in the number of pupils, a change in the administrative or supervisory organization of the district, or for other good cause; and

WHEREAS, for reasons of economy, efficiency, and a need to restructure staff of the district, the following existing full-time employee (“FTE”) positions are recommended for elimination:

Item	FTE	Position	End Date
1.	.50	10 Month Secretary - Bilingual	June 30, 2025
2.	.533	10 Month Secretary - Health Office	April 4, 2025
3.	1.00	10 Month Secretary - Health Office	June 30, 2025
4.	1.00	10 Month Secretary - School	June 30, 2025
5.	1.00	Administrative Secretary - Payroll	April 30, 2025
6.	1.00	Administrative Secretary - Preschool	June 30, 2025

WHEREAS, based foregoing and information provided by the Superintendent, the Flemington-Raritan Regional School District Board of Education finds it advisable to reduce the aforementioned positions in the District effective the end of the day as listed above, through a reduction in force;

IT IS HEREBY RESOLVED by the Flemington Raritan Regional School District Board of Education of Education as follows:

1. That upon recommendation of the Superintendent, the following positions are hereby eliminated, effective the end of the day as listed, through a reduction in force:

Item	FTE	Position	End Date
1.	.50	10 Month Secretary - Bilingual	June 30, 2025
2.	.533	10 Month Secretary - Health Office	April 4, 2025
3.	1.00	10 Month Secretary - Health Office	June 30, 2025
4.	1.00	10 Month Secretary - School	June 30, 2025
5.	1.00	Administrative Secretary - Payroll	April 30, 2025
6.	1.00	Administrative Secretary - Preschool	June 30, 2025

2. That the affected employees will promptly receive appropriate notification of his/her employment status; and
3. That the Superintendent is authorized to provide the necessary notification to the affected employees.

10. Approval was given of the following resolution:

WHEREAS, the Board of Education of the Flemington-Raritan School District (“Board of Education”) has determined to abolish certain positions and terminate employment for economic and budgetary reasons; and

WHEREAS, the Board of Education is duly authorized, pursuant to N.J.S.A. 18A:11-1 et seq., N.J.S.A. 18A:16-1 and N.J.S.A. 18A:28-9 et seq., to dismiss staff members employed in the District whenever, in the judgment of the Board of Education, it is advisable to abolish any such position for reasons of economy, because of a reduction in the number of pupils, a change in the administrative or supervisory organization of the district, or for other good cause; and

WHEREAS, for reasons of economy, efficiency, and a need to restructure staff of the district, the following existing full-time employee (“FTE”) positions are recommended for elimination:

Item	FTE	Position	End Date
1.	1.00	Teachers Assistant	June 30, 2025
2.	1.00	Teachers Assistant	June 30, 2025
3.	1.00	Teachers Assistant	June 30, 2025
4.	1.00	Teachers Assistant	June 30, 2025
5.	1.00	Teachers Assistant	June 30, 2025

WHEREAS, based foregoing and information provided by the Superintendent, the Flemington-Raritan Regional School District Board of Education finds it advisable to reduce the aforementioned positions in the District effective the end of the day as listed above, through a reduction in force;

IT IS HEREBY RESOLVED by the Flemington Raritan Regional School District Board of Education of Education as follows:

1. That upon recommendation of the Superintendent, the following positions are hereby eliminated, effective the end of the day as listed, through a reduction in force:

Item	FTE	Position	End Date
1.	1.00	Teachers Assistant	June 30, 2025
2.	1.00	Teachers Assistant	June 30, 2025
3.	1.00	Teachers Assistant	June 30, 2025
4.	1.00	Teachers Assistant	June 30, 2025
5.	1.00	Teachers Assistant	June 30, 2025

2. That the affected employees will promptly receive appropriate notification of his/her employment status; and
3. That the Superintendent is authorized to provide the necessary notification to the affected employees.

All Staff – Additional Compensation

11. Approval was given to confirm extra compensation for the following staff member(s) during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Howard	Jada	RFIS	To assist in clubs, intramurals, and activity/concert nights as required by the IEP	45 hours	\$36/hr
2.	Ibach	Benjamin	RFIS	Class coverage - 1/16/25	40 minutes	\$36/hr
3.	Vallecilla	Amelia	RFIS	Class coverage - 3/11/25	40 minutes	\$36/hr
4.	Vallecilla	Amelia	RFIS	Class coverage - 3/13/25	40 minutes	\$36/hr
5.	Lazur	Lianna	RFIS	Class coverage - 3/20/25	40 minutes	\$36/hr
6.	Kucharski	Amy	RFIS	Class coverage - 3/27/25	40 minutes	\$36/hr
7.	Kessler	Justin	RFIS	Class coverage - 3/28/25	40 minutes	\$36/hr
8.	O’Leary	John	RFIS	Class coverage - 3/28/25	40 minutes	\$36/hr
9.	Quattrochi	Megan	RFIS	Class coverage - 3/28/25	40 minutes	\$36/hr
10.	Soccolich	Elizabeth	RFIS	Class coverage - 3/28/25	40 minutes	\$36/hr

11.	Weitz	Jodi	RFIS	Class coverage - 3/28/25	40 minutes	\$36/hr
12.	Corson	Seth	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
13.	Gilmurray	Mindi	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
14.	Hallock	Patrick	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
15.	Hand	Gina	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
16.	Kircher	Jennifer	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
17.	Lyman	Margaret	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
18.	McAnlis	Melissa	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
19.	Obregon	Maria	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
20.	Peterson	Kristin	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
21.	Pirog	Michelle	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
22.	Plichta	David	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
23.	Sewall	Catherine	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
24.	Sladky	Samantha	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
25.	Vargas	Johnny	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
26.	Vita	Matthew	JPC	Class Coverage - 3/10/25	40 minutes	\$36/hr
27.	Creighton	Kimberly	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
28.	Gilmurray	Mindi	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
29.	Membreno	Ada	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
30.	Meyer	Misti	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
31.	Pagano	Flor	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
32.	Pinola	Megan	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
33.	Pirog	Michelle	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
34.	Squicciarini	Therese	JPC	Class Coverage - 3/12/25	40 minutes	\$36/hr
35.	Creighton	Kimberly	JPC	Class Coverage - 3/13/25	40 minutes	\$36/hr
36.	Connelly	Kathleen	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
37.	Kircher	Jennifer	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
38.	Sorrentino	Giorgianna	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
39.	Gilmurray	Mindi	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
40.	Pirog	Michelle	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
41.	Butler	Jacquelyn	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
42.	Sladky	Samantha	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
43.	Waldron	Taylor	JPC	Class Coverage - 3/17/25	40 minutes	\$36/hr
44.	Karney	Kurt	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
45.	Ellenberg	Kelley	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
46.	Kircher	Jennifer	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
47.	Krukowski	Megan	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
48.	Pagano	Flor	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
49.	Lopez	Amy	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
50.	Creighton	Kimberly	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
51.	Phillips	Regina	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
52.	Peterson	Kristin	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
53.	Pirog	Michelle	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
54.	Sladky	Samantha	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
55.	Obregon	Maria	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
56.	Miller	Jennifer	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
57.	Waldron	Taylor	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
58.	Vargas	Johnny	JPC	Class Coverage - 3/18/25	40 minutes	\$36/hr
59.	Hallock	Patrick	JPC	Class Coverage - 3/19/25	40 minutes	\$36/hr
60.	Peterson	Kristin	JPC	Class Coverage - 3/19/25	40 minutes	\$36/hr
61.	Pirog	Michelle	JPC	Class Coverage - 3/19/25	40 minutes	\$36/hr
62.	Plichta	David	JPC	Class Coverage - 3/19/25	40 minutes	\$36/hr
63.	Sladky	Samantha	JPC	Class Coverage - 3/19/25	40 minutes	\$36/hr

64.	Squicciarini	Therese	JPC	Class Coverage - 3/19/25	40 minutes	\$36/hr
65.	Waldron	Taylor	JPC	Class Coverage - 3/19/25	40 minutes	\$36/hr
66.	Bianco	Julie	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
67.	Boelhouwer	Peter	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
68.	Connelly	Kathleen	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
69.	Corson	Seth	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
70.	Gilmurray	Mindi	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
71.	Horowitz	Steven	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
72.	Membreno	Ada	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
73.	Pagano	Flor	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
74.	Peterson	Kristin	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
75.	Pirog	Michelle	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
76.	Plichta	David	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
77.	Sladky	Samantha	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
78.	Waldron	Taylor	JPC	Class Coverage - 3/20/25	40 minutes	\$36/hr
79.	Creighton	Kimberly	JPC	Class Coverage - 3/21/25	40 minutes	\$36/hr
80.	Gilmurray	Mindi	JPC	Class Coverage - 3/21/25	40 minutes	\$36/hr
81.	Maguire	Anna	JPC	Class Coverage - 3/21/25	40 minutes	\$36/hr
82.	Peterson	Kristin	JPC	Class Coverage - 3/21/25	40 minutes	\$36/hr
83.	Phillips	Regina	JPC	Class Coverage - 3/21/25	40 minutes	\$36/hr
84.	Sladky	Samantha	JPC	Class Coverage - 3/21/25	40 minutes	\$36/hr
85.	Waldron	Taylor	JPC	Class Coverage - 3/21/25	40 minutes	\$36/hr
86.	Agabiti	Joseph	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
87.	Baills	Colette	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
88.	Cataldo	Lynn	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
89.	Creighton	Kimberly	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
90.	Gilmurray	Mindi	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
91.	Horowitz	Steven	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
92.	Krukowski	Megan	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
93.	Marsigliano	Amy	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
94.	Membreno	Ada	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
95.	Peterson	Kristin	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
96.	Plichta	David	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
97.	Sladky	Samantha	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
98.	Waldron	Taylor	JPC	Class Coverage - 3/24/25	40 minutes	\$36/hr
99.	Cahill	William	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
100.	Creighton	Kimberly	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
101.	Gilmurray	Mindi	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
102.	Membreno	Ada	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
103.	Miller	Jennifer	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
104.	Peterson	Kristin	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
105.	Pirog	Michelle	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
106.	Sladky	Samantha	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
107.	Waldron	Taylor	JPC	Class Coverage - 3/25/25	40 minutes	\$36/hr
108.	Hallock	Patrick	JPC	Class Coverage - 3/26/25	40 minutes	\$36/hr
109.	Plichta	David	JPC	Class Coverage - 3/26/25	40 minutes	\$36/hr
110.	Waldron	Taylor	JPC	Class Coverage - 3/26/25	40 minutes	\$36/hr
111.	Biedermann	Gretchen	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
112.	Boelhouwer	Peter	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
113.	Butler	Jacquelyn	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
114.	Cataldo	Lynn	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
115.	Counsel	Jeannie	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
116.	Creighton	Kimberly	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr

117.	Ellenberg	Kelley	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
118.	Genito	Michelle	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
119.	Gilmurray	Mindi	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
120.	Hand	Gina	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
121.	Healey	Kimberly	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
122.	Hlavsa-Suk	Dawn	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
123.	Horowitz	Steven	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
124.	Kodidek	Sherry	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
125.	Krukowski	Meghan	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
126.	Marsigliano	Amy	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
127.	McAnlis	Melissa	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
128.	Miller	Jennifer	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
129.	Phillips	Regina	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
130.	Pinola	Megan	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
131.	Pirog	Michelle	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
132.	Plichta	David	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
133.	Soltis	Amy	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
134.	Sorrentino	Giorgianna	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
135.	Wagner	Lauren	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
136.	Waldron	Taylor	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
137.	Wong	May	JPC	Class Coverage - 3/28/25	40 minutes	\$36/hr
138.	Bianco	Julie	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
139.	Counsel	Jeannie	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
140.	Creighton	Kimberly	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
141.	Gilmurray	Mindi	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
142.	Hallock	Patrick	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
143.	Lyman	Margaret	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
144.	Phillips	Regina	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
145.	Pinola	Megan	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
146.	Pirog	Michelle	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
147.	Sorrentino	Giorgianna	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
148.	Waldron	Taylor	JPC	Class Coverage - 3/31/25	40 minutes	\$36/hr
149.	Biedermann	Gretchen	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
150.	Corson	Seth	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
151.	Creighton	Kimberly	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
152.	Ellenberg	Kelley	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
153.	Gilmurray	Mindi	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
154.	Karney	Kurt	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
155.	Lyman	Margaret	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
156.	McAnlis	Melissa	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
157.	Miller	Robert	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
158.	Miller	Jennifer	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
159.	Pagano	Flor	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
160.	Phillips	Regina	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
161.	Pinola	Megan	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
162.	Pirog	Michelle	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
163.	Plichta	David	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
164.	Squicciarini	Therese	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
165.	Vita	Matthew	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
166.	Waldron	Taylor	JPC	Class Coverage - 4/1/25	40 minutes	\$36/hr
167.	Agabiti	Joseph	JPC	Class Coverage - 4/3/25	40 minutes	\$36/hr
168.	Creighton	Kimberly	JPC	Class Coverage - 4/3/25	40 minutes	\$36/hr
169.	Gilmurray	Mindi	JPC	Class Coverage - 4/3/25	40 minutes	\$36/hr

170.	McAnlis	Melissa	JPC	Class Coverage - 4/3/25	40 minutes	\$36/hr
171.	Pirog	Michelle	JPC	Class Coverage - 4/3/25	40 minutes	\$36/hr
172.	Plichta	David	JPC	Class Coverage - 4/3/25	40 minutes	\$36/hr
173.	Bianco	Julie	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
174.	Counsel	Jeannie	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
175.	Gilmurray	Mindi	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
176.	Hallock	Patrick	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
177.	Horowitz	Steven	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
178.	Lyman	Margaret	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
179.	Maguire	Anna	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
180.	Pagano	Flor	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
181.	Phillips	Regina	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
182.	Plichta	David	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
183.	Sladky	Samantha	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
184.	Sorrentino	Giorgianna	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
185.	Vargas	Johnny	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr
186.	Waldron	Taylor	JPC	Class Coverage - 4/4/25	40 minutes	\$36/hr

12. Approval was given for the following staff member to be compensated for unused vacation, upon resignation per contract, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Number of Vacation Days
1.	Stewart	Danielle	CO	Supervisor of Science and Math	10

13. Approval was given to appoint the following mentor(s) for the 2024-2025 school year, as follows:

Mentee				Mentor			
Item	Last Name	First Name	Loc.	Last Name	First Name	Loc.	*Stipend
1.	Woerner	Katherine	CH	Marcine	Vicki	SS	\$550.00

*Individuals may receive prorated rates based on actual time in service.

Substitutes

14. Approval was given to confirm the employment of the following applicant(s) as substitute(s) pending fingerprints, background check, and health exam, during the 2024-2025 school year, as follows:

Item	Last Name	First Name
1.	Iyengar	Vani
2.	Kurtzo	Kaitlynn
3.	Minch	Erin
4.	VanDine	Lukas
5.	Weaver	Mary
6.	Youseff	Engy

Field Placement

15. Approval was given for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	School	Purpose	Cooperating Teacher/ Position/Loc	Effective Dates
1.	Omar	Vianca	Western Governors University	Practicum	Lisa Maslankowski/Nurse/CH	Spring 2025

INSTRUCTION AND PROGRAM

Chairperson, William Bentley, Next Meeting – May 15, 2025

Ms. Arce shared an update on the Instruction and Program committee which last met on April 3rd, 2025, and is scheduled to meet again on May 15th, 2025. Below are the key points discussed during the meeting: The Committee reviewed the schedules for RFIS and J.P. Case, recognizing that both schools have developed efficient schedules that effectively support current programming with minimal staffing. The Committee greatly appreciates the dedication and hard work of the teachers and staff members who make this success possible. The Committee expressed its appreciation to Dr. DeMarco and Mr. Castellano for their time and open dialogue. The FRSD Comprehensive Equity Plan was presented to the committee and approved. This state-mandated plan ensures that all students have equitable access to education. Dr. Burns presented the District Annual Performance Report, which has already been shared with the public and will be discussed at the May 22nd Board of Education meeting. The report provides valuable data on the district's performance and serves as a tool for evaluating equitable access to high-quality education. The Committee had the opportunity to review a district Chromebook as part of ongoing discussions regarding the student device plan for the upcoming school year. An update on Federal Title spending for the 2024-2025 school year was provided, along with a discussion about the upcoming 2025-2026 school year. The Committee reviewed a new Code of Conduct for students in grades K-4, which will be implemented in the 2025-2026 school year, complementing the recently introduced Code of Conduct for grades 5-8. The Committee thanks the team of teachers and administrators for their efforts in developing this important code of conduct. The Committee approved additional compensations, field trips, professional development travel, and the visit of the Hunterdon Central Spanish Honor Society to Robert Hunter. Additionally, the Committee approved the following donations:

- A Sustainable Jersey Grant, with each of the three schools—BS, CH, and RH—receiving a \$2,000 grant from the New Jersey Education Association.
- A donation from the American Heart Association to Robert Hunter for the purchase of equipment.
- A donation of Masking Stacks Tape from PRO Tapes for the district's art teachers.

Instruction and Program Item(s) 1-9 were approved under one motion made by Ms. Arce, seconded by Ms. Criscitiello.

Aye: Ms. Arce Dr. Buckleitner Mr. Cirillo Ms. Colpas* *No to Item 7	Ms. Criscitiello Mr. Owen Ms. Whitley Mr. Birkenstock	Nay: -	Abstain: -
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1. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Klein	Lea	FAD	ESL Eligibility Screening	60 shared hrs.	Hourly

2. Approval was given to Amend the March 17, 2025 Motion:

Approval to confirm the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. These staff members served as replacements for other staff who were previously approved by the Board. As such, there is no additional allocation of funds needed as a result of this substitution.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
5.	DeDea	Melissa	BS	Prepare for Professional Learning Days	3 hrs.	\$45/hr.

To read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
5.	Renye	Melissa	BS	Prepare for Professional Learning Days	3 hrs.	\$45/hr.

3. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be funded through the ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Carlucci	Lori	RH	Title III ESL Summer Program Planning	2 hrs.	Hourly not to exceed \$55/hr.
2.	Cascio	Leigh Anne	FAD		2 hrs.	Hourly not to exceed \$55/hr.
3.	Deneka	Karin	RFIS		2 hrs.	Hourly not to exceed \$55/hr.
4.	Fischer	Susan	BS		2 hrs.	Hourly not to exceed \$55/hr.
5.	Forrester	Alissa	CH		2 hrs.	Hourly not to exceed \$55/hr.
6.	Gorka	Alaina	FAD		2 hrs.	Hourly not to exceed \$55/hr.
7.	Kuster	Kelly	BS		2 hrs.	Hourly not to exceed \$55/hr.
8.	Migliore	Megan	RH		2 hrs.	Hourly not to exceed \$55/hr.
9.	Moncada	Viviana	FAD		2 hrs.	Hourly not to exceed \$55/hr.
10.	Shoemaker	Ivette	BS		2 hrs.	Hourly not to exceed \$55/hr.
11.	Sladky	Samantha	JPC		2 hrs.	Hourly not to exceed \$55/hr.
12.	Strunk	Carri	RFIS		2 hrs.	Hourly not to exceed \$55/hr.
13.	Thompson	Carla	FAD		2 hrs.	Hourly not to exceed \$55/hr.
14.	Thompson	Christine	FAD		2 hrs.	Hourly not to exceed \$55/hr.
15.	Whalen	Kathleen	RH		2 hrs.	Hourly not to exceed \$55/hr.

4. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2025-2026 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be funded through the ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Moncada	Viviana	FAD	Title III ESL Summer Program Bilingual Counselor	48 hrs.	Hourly not to exceed \$55/hr.
2.	Carlucci	Lori	RH	Title III ESL Summer Program Facilitators	48 hrs.	Hourly not to exceed \$55/hr.
3.	Cascio	Leigh Anne	FAD		48 hrs.	Hourly not to exceed \$55/hr.
4.	Deneka	Karin	RFIS		48 hrs.	Hourly not to exceed \$55/hr.
5.	Fischer	Susan	BS		48 hrs.	Hourly not to exceed \$55/hr.
6.	Forrester	Alissa	CH		48 hrs.	Hourly not to exceed \$55/hr.
7.	Gorka	Alaina	FAD		48 hrs.	Hourly not to exceed \$55/hr.
8.	Kuster	Kelly	BS		48 hrs.	Hourly not to exceed \$55/hr.
9.	Migliore	Megan	RH		48 hrs.	Hourly not to exceed \$55/hr.
10.	Shoemaker	Ivette	BS		48 hrs.	Hourly not to exceed \$55/hr.
11.	Sladky	Samantha	JPC		48 hrs.	Hourly not to exceed \$55/hr.
12.	Strunk	Carri	RFIS		48 hrs.	Hourly not to exceed \$55/hr.
13.	Thompson	Carla	FAD		48 hrs.	Hourly not to exceed \$55/hr.
14.	Thompson	Christine	FAD		48 hrs.	Hourly not to exceed \$55/hr.
15.	Whalen	Kathleen	RH		48 hrs.	Hourly not to exceed \$55/hr.
16.	Lango	Cori	BS	Title III ESL Summer Program Substitutes	48 hrs.	Hourly not to exceed \$55/hr.
17.	Nagy	Samantha	RFIS		48 hrs.	Hourly not to exceed \$55/hr.
18.	Passero	Nicole	RFIS		48 hrs.	Hourly not to exceed \$55/hr.
19.	Rowe	Kari	FAD		48 hrs.	Hourly not to exceed \$55/hr.
20.	Shirvanian	Daniel	RFIS		48 hrs.	Hourly not to exceed \$55/hr.
21.	Gorka	Alaina	FAD	Title III ESL Summer Program Walking School Bus Supervisors	36 shared hrs.	Hourly not to exceed \$55/hr.
22.	Moncada	Viviana	FAD			Hourly not to exceed \$55/hr.
23.	Carlucci	Lori	RH			Hourly not to exceed \$55/hr.
24.	Cascio	Leigh Anne	FAD			Hourly not to exceed \$55/hr.
25.	Deneka	Karin	RFIS			Hourly not to exceed \$55/hr.
26.	Fischer	Susan	BS			Hourly not to exceed \$55/hr.
27.	Forrester	Alissa	CH			Hourly not to exceed \$55/hr.
28.	Kuster	Kelly	BS			Hourly not to exceed \$55/hr.
29.	Migliore	Megan	RH			Hourly not to exceed \$55/hr.
30.	Shoemaker	Ivette	BS			Hourly not to exceed \$55/hr.

31.	Passero	Nicole	RFIS			Hourly not to exceed \$55/hr.
32.	Sladky	Samantha	JPC			Hourly not to exceed \$55/hr.
33.	Strunk	Carri	RFIS			Hourly not to exceed \$55/hr.
34.	Thompson	Carla	FAD			Hourly not to exceed \$55/hr.
35.	Thompson	Christine	FAD			Hourly not to exceed \$55/hr.
36.	Whalen	Kathleen	RH			Hourly not to exceed \$55/hr.
37.	Lango	Cori	BS			Hourly not to exceed \$55/hr.
38.	Nagy	Samantha	RFIS			Hourly not to exceed \$55/hr.
39.	Rowe	Kari	FAD			Hourly not to exceed \$55/hr.
40.	Shirvanian	Daniel	RFIS			Hourly not to exceed \$55/hr.

5. Approval was given of the following field trip(s) for the 2024-2025 school year.

Item	Destination	Loc.	Grade/ Group	Anticipated Date	Cost not to exceed	Funding Source
1.	NJ Bar Association Mock Trial Competition	New Jersey Law Center, One Constitution Square, New Brunswick NJ	Mr. Decanio's G&T Grade 6 Students	May 14, 2025	\$500	District

6. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2024-2025 school year.

Item	Donation	Donor	Value	Location
1.	2024 Sustainable Jersey Grant	New Jersey Education Association	\$2,000	BS
2.	2024 Sustainable Jersey Grant	New Jersey Education Association	\$2,000	CH
3.	2024 Sustainable Jersey Grant	New Jersey Education Association	\$2,000	RH
4.	Donation to support the purchase of equipment that promotes physical activity and heart health for students.	The American Heart Association	\$300	RH
5.	1 case of Pro 46 Masking Stacks Tape for District art teachers to use in the classroom.	PRO Tapes	\$340	District

7. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Cahill	Amanda	NJ Association of School Administrators and the NJ Association of Pupil Services Administrators (NJASA/NJAPSA) Spring Leadership Conference	May 14-15, 2025	R,M, L	\$825
2.	Hamblin	Danielle	NJ Association of School Administrators and the NJ Association of Pupil Services Administrators (NJASA/NJAPSA) Spring Leadership Conference	May 14-15, 2025	R,M, L	\$775
3.	McGann	Kari	NJ Association of School Administrators and the NJ Association of Pupil Services Administrators (NJASA/NJAPSA) Spring Leadership Conference	May 14-15, 2025	M,L	\$500
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

8. Approval was given for the Hunterdon Central Spanish Honor Society to visit Robert Hunter classrooms on or about May 30, 2025, under the supervision of Mr. Scott Saks.

9. Approval was given of the Comprehensive Equity Plan for 2025-2028.

OPERATIONS & TRANSPORTATION

Chairperson, Ryan Birkenstock, Next Meeting – May 14, 2025

Mr. Birkenstock shared an update on the operations committee which last met on April 2, 2025 to discuss a range of topics, including routine approvals for the bills list, treasurer's reports, and special education items. A substantial portion of the meeting was dedicated to an extensive discussion about the district's status as being under adequacy and under local fair share. The Business Administrator explained that our district is the only one in Hunterdon County in this situation, which means our funding falls below the level necessary to provide a "thorough and efficient" education as calculated by the state's funding formula. It was explained that our district is currently \$3.1 million below adequacy. With the limited information available, the committee engaged in a thorough examination of a new Tax Incentive Aid Program that has been introduced for districts in this situation. The committee had a substantial number of questions that required further investigation. After multiple meetings over several days, the Business Administrator was able to gain more clarification on the details of this new program. The program allows school districts to tax their local community up to the level necessary to meet adequacy. This would result in an increase of \$3.1 million above the already approved preliminary increase of \$2.39 million (4%), totaling an approximate 10.1% tax levy increase. In raising the taxes to this level, the state would provide a very small one-time state aid increase of \$146,000. It was explained that for the district to qualify and apply for this additional aid, all allowances and banked cap must be utilized first, which would result in a total tax levy increase of 5.1%. The Business Administrator further explained that the application must be submitted by April 14th, requiring a resolution to be passed at the April 10th Board Meeting. The administration emphasized that applying for this aid in no way commits the board to raising taxes by 10.1%. What it does is allow the board more time to have conversations and gather stakeholder input to consider the increase in tax levy before the final budget vote on May 1st. In matters of staffing, the committee reviewed recommended personnel reductions needed to balance the budget. The district has reduced administrative positions and is reducing certificated staff positions as part of comprehensive budget balancing efforts. The administration also reported on discussions regarding potential outsourcing of certain positions. The committee also reviewed annual contract renewals and discussed the YMCA facility use agreement for before and after school programs. Regarding facility improvements, the committee approved the use of referendum funds for the replacement of the playground canopy at Barley Sheaf and requested updated quotes for required sidewalk repairs at multiple schools. The committee also requested cost estimates for additional facility improvements such as the gym floor at JP Case. The committee received informational updates on preschool programming, including the 2025-2026 Annual Preschool Program Plan, preschool lottery notifications, and upcoming classroom observations by the National Institute for Early Education Research. The next committee meeting is scheduled for May 14th, however additional meetings over the next few weeks are anticipated to discuss and finalize the budget by the May 1st Public Hearing.

Operations and Transportation Item(s) 1-7 were approved under one motion made by Mr. Birkenstock, seconded by Mr. Cirillo.

Aye: Ms. Arce Dr. Buckleitner Mr. Cirillo Ms. Colpas	Ms. Criscitiello Mr. Owen Ms. Whitley Mr. Birkenstock	Nay: -	Abstain: -
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1. Approval was given of the transfer list from March 14, 2025 to April 4, 2025.
2. Approval was given of the bills list for the month of April totaling \$1,417,101.47.
3. Approval was given of the resolution to participate in coordinated transportation with the Hunterdon County Educational Services Commission for the 2025-2026 school year.
4. Approval was given to solicit bids for Student Transportation Services for the 2025-2026 school year.
5. Approval was given to contract with Bayada Home Health Care to provide individualized student nursing services for student 9150719330 during the 2024-2025 school year, at a rate of \$65/hr RN, \$55/hr LPN not to exceed \$28,132.50.
6. Approval was given to amend the November 14, 2025 motion:

to contract with the following accompanists to assist with school performances, including rehearsals, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc	Purpose	Max # of hours	Rate
1.	Beck	David	RFIS	Orchestra Piano Accompanist Winter/Spring Concerts	20	\$60/hr
2.	Beck	David	RFIS	Choral Accompanist	45	\$60/hr

To read:

Item	Last Name	First Name	Loc	Purpose	Max # of hours	Rate
1.	Beck	David	RFIS	Orchestra Piano Accompanist Winter/Spring Concerts	5	\$60/hr
2.	Beck	David	RFIS	Choral Accompanist	16.5	\$60/hr

7. Approval was given to confirm a contract with the following accompanist to assist with school performances, including rehearsals, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc	Purpose	Max # of hours	Rate
1.	McCormack	Michael	RFIS	Orchestra Piano Accompanist Winter/Spring Concerts	15	\$60
2.	McCormack	Michael	RFIS	Choral Accompanist	28.5	\$60

POLICY

Chairperson, Jaclyn Arce, Next Meeting – April 14, 2025

The policy committee met on March 31st, and voted to support the renewal of Strauss Esmay as the provider of Policy services for the 2025-2026 academic year. The committee also reviewed and supported revision updates presented by Strauss Esmay for the following policies:

Policy 5111 (Eligibility of Resident/Nonresident Students)

Policy and Regulation 7441 (Electronic Surveillance In School Buildings and On School Grounds).

The committee will continue its work on Policy 8500 (Food Services) at a future date, pending feedback from principals. The committee will also continue its work on the policy audit.

Policy item 1 was approved under one motion made by Ms. Arce, seconded by Mr. Birkenstock.

Aye:	Ms. Arce	Ms. Criscitiello	Nay:	-	Abstain:	-
	Dr. Buckleitner	Mr. Owen				
	Mr. Cirillo	Ms. Whitley				
	Ms. Colpas	Mr. Birkenstock				

1. Approval was given to adopt the following revised policies and regulation:
 1. P 5111 - Eligibility of Resident/Nonresident Students (M)
 2. P 7441 - Electronic Surveillance in School Building and on School Grounds (M)
 3. R 7441 - Electronic Surveillance in School Building and on School Grounds (M)

MISCELLANEOUS (INFORMATION-ACTION)

Miscellaneous Action Items 1-3 were approved under one motion made by Mr. Birkenstock, seconded by Mr. Cirillo.

Aye:	Ms. Arce	Ms. Criscitiello	Nay:	-	Abstain:	-
	Dr. Buckleitner	Mr. Owen				
	Mr. Cirillo	Ms. Whitley				
	Ms. Colpas	Mr. Birkenstock				

Information

1. Suspensions for the month of March 2025:

School	Infraction	Duration
JPC	Fighting	2 Days
JPC	Fighting	2 Days
JPC	Insubordination	1 Day
JPC	Fighting	2 Days
JPC	Fighting	2 Days
JPC	Fighting	3 Days
JPC	Insubordination	1 Day
JPC	Insubordination	1 Day
JPC	Fighting	3 Days
JPC	Fighting	2 Days
JPC	Fighting	3 Days
JPC	Fighting	3 Days
JPC	Insubordination and foul language towards a staff member	4 Days
JPC	Using foul language	1 Day
JPC	Inappropriate physical contact with another student	1 Day
RFIS	Fighting	1 Day
RFIS	Trespassing	1 Day
RFIS	Fighting	1 Day
RFIS	Fighting	1 Day

2. Drill(s) to date for the 2024-2025 School Year:

Month	Fire Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/12	9/9	9/10	9/10	9/12	9/6
October	10/8	10/21	10/2	10/11	10/24	10/17
November	11/6	11/19	11/12	11/15	11/13	11/4
December	12/10	12/19	12/3	12/13	12/9	12/17
January	1/14	1/10	1/17	1/17	1/27	1/28
February	2/7	2/24	2/5	2/24	2/25	2/4
March	3/6	3/31	3/13	3/19	3/21	3/12
Month	Security Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/17	9/6	9/16	9/13	9/24	9/23
October	10/17	10/24	10/14	10/21	10/9	10/28
November	1/18	11/20	11/19	11/18	11/4	11/25
December	12/18	12/4	12/19	12/6	12/10	12/3
January	1/16	1/24	1/23	1/22	1/29	1/23
February	2/24	2/25	2/19	2/25	2/6	2/25
March	3/20	3/31	3/25	3/11	3/13	3/27

3. Harassment, Intimidation, and Bullying Investigation(s) for the 2024-2025 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RH	March 24, 2025	RH#2	Not HIB	Remedial measures outlined in report.
FAD	March 13, 2025	FAD#1	Not HIB	Remedial measures outlined in report.

Action Items

1. Approval was given to accept the following Harassment, Intimidation, and Bullying Investigation(s) presented on the March 17, 2025 Board agenda, as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
BS	October 4, 2024-February 11, 2025	BS #1	Yes	Remedial actions outlined in report.
BS	October 4, 2024-February 11, 2025	BS #2	Yes	Remedial actions outlined in report.
BS	October 4, 2024-February 11, 2025	BS #3	No	Remedial actions outlined in report.
RFIS	February 25, 2025	RFIS #3	Yes	Remedial actions outlined in report.

2. Approval was given of the Resolution to Re-Adopt the Tentative 2025-2026 Budget

BE IT RESOLVED, that the tentative budget be approved for the 2025-2026 school year using the 2025-2026 State aid figures and the Secretary to the Flemington-Raritan Regional Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Capital Reserve	Special Revenues	Debt Service	Total
2025-2026 Total Expenditures	\$70,694,991	\$0	\$4,676,830	\$5,941,820	\$81,313,641
Less: Anticipated Revenues	\$ 7,892,518	\$0	\$4,676,830	\$972,370	\$13,541,718
Taxes to be Raised	\$62,802,473	\$0	\$0	\$4,969,450	\$67,771,923

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education includes in the tentative budget the adjustment for enrollment in the amount of \$376,300 of which the District will utilize \$376,300 in the 2025-2026 budget. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education includes in the tentative budget the adjustment for increased health benefits in the amount of \$1,142,478 of which the District will utilize \$1,142,478 in the 2025-2026 budget.

BE IT RESOLVED, that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$363,061. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to support educational programming. The Board of Education will complete this by June 30, 2026, and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

And, to advertise said tentative budget in the Courier News in accordance with the form suggested by the New Jersey Department of Education and according to law;

And that a public hearing be held at the J.P. Case Middle School, Flemington, New Jersey on May 1, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 school year.

3. Approval was given of the Resolution to submit the Application for Additional Expenditures and Tax Levy Incentive Aid

WHEREAS, in the proposed FY2026 State Budget, certain districts have the opportunity to apply to the Commission of Education to increase expenditures, including an allocation of Tax Levy Incentive Aid, in order to satisfy the thoroughness and efficiency standards established pursuant to N.J.S.A. 18A:7F-46.

WHEREAS, the Flemington-Raritan Regional School District is below local fair share and spending below adequacy to be eligible to participate in this program.

WHEREAS, the Flemington-Raritan Regional School District is eligible to increase expenditures by \$3,070,762 and qualify for Tax Levy Incentive Aid of up to \$146,227, with the potential for a higher award depending on the number of applicants to the state.

WHEREAS, the Flemington-Raritan Regional School District is requesting the approval to increase expenditures in order to support operations that, if left unsupported, could negatively impact the district's ability to meet the state's thoroughness and efficiency standards.

THEREFORE, BE IT RESOLVED that the Flemington-Raritan Regional Board of Education hereby approves the submission of this application to the Commissioner of Education.

CORRESPONDENCE

Ms. Arce reported that the Board received a lot of correspondence and they are working to respond to them all.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Birkenstock noted that the Board will begin work on both the Superintendent's evaluation and the Board's self-evaluation. Additional information and guidance on these processes will be provided in the coming weeks.

CITIZENS ADDRESS THE BOARD

The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Mr. Birkenstock set the session to 30 minutes with 3 minutes for each person.

No comment.

On the motion of Mr. Birkenstock seconded by Mr. Cirillo the meeting was adjourned at 9:23 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson
Business Administrator/Board Secretary