# FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION REGULAR MEETING July 25, 2024 MINUTES

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Ms. Hurley at 6:30 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and, to the extent known, the agenda of this meeting on January 11, 2024 to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.

Ms. Dawson took Roll Call

Members Present
Jaclyn Arce
William Bentley
Jeffrey Cain
Lilian Colpas, arrived 6:33 p.m.
Tiffany Jarrett
Laurie Markowski
Michelle Hurley

Members Absent Ryan Birkenstock Gina Criscitiello Attorney Present

On the motion of Dr. Bentley, seconded by Mr. Cain, the Board adopted the following resolution to meet in Executive Session at 6:32 p.m. viva voce.

## SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

•	Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:
•	Matters in which the release of information would impair the right to receive government funds, and specifically:
•	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
•	Matters concerning negotiations, and specifically:
•	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
•	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
~	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Litigation
•	Matters involving personnel issues, including but not limited to the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion, or discipline of any public officer or employee, and specifically:
•	Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/will not return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:15 p.m.

Dr. Bentley read the District Mission Statement.

### As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community

Respect, honor and embrace diverse family and community values by building collaborative partnerships

Strengthen opportunities that nurture creative and critical thinkers

Develop and inspire personal excellence.

**Every Student - Every Day - Every Opportunity** 

#### SUPERINTENDENT'S REPORT

Dr. McGann provided an update on current enrollment which is at 3,254 students, an increase of 138 students as compared to two years ago. Dr. McGann further reported that multiple committees have been working over the summer, including curriculum, report card, and student discipline committees. The New Jersey Commissioner of Education published an annual report on safety and discipline in New Jersey Public Schools. This report served as a beneficial data point this summer for the ad hoc committee to create a discipline chart for grades K through 8. Dr. McGann also noted that through partnerships with Raritan Township and Flemington Borough, Class III Officers will return for the 2024-25 school year and that the Raptor Visitor Management System, which was used last year, will again be used this school year and that all visitors will be required to show identification before entering school facilities. Finally, Dr. McGann provided an update on the status of new hires and offered the following reminders: new faculty orientation is on Monday, August 26, and Tuesday, August 27; schools are closed on Monday, September 2 for Labor Day; opening day for staff is Tuesday, September 3, 2024 and students return on Thursday, September 5, 2024.

**Approval of Minutes** – Executive Session – June 27, 2024 Regular Meeting - June 27, 2024

Ms. Hurley asked for any corrections, additions or deletions to the minutes. Hearing none, Ms. Hurley announced that the meeting minutes were approved as written.

#### Report of the Board Secretary and Treasurer of School Monies for May 2024.

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of May 2024, further certifies that no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2023-2024.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23A-16.10(a) as of May 31, 2024. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of the school year 2023-2024.

Motion by Ms. Arce, seconded by Dr. Bentley to accept the Report of the Board Secretary and Treasurer of School Monies for May 2024.

Aye: Ms. Arce Ms. Jarrett Nay: 0 Abstain: 0

Dr. Bentley Ms. Markowski Mr. Cain Ms. Hurley

Ms. Colpas

#### CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

No Comment.

#### THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

## **PERSONNEL**

Gina Criscitiello, Chairperson, Next Meeting - August 5, 2024

Ms. Jarrett shared an update on the personnel committee which met on Monday, July 15th. During the committee meeting, all resignations, recommended new hires, leave replacements, open positions, transfers, as well as additional compensation were reviewed. Additional compensation included vacation and sick day payment for retirees and resignations as per contract, extracurricular activities such as concert chaperones, activity nights, bus duty, lunch duty, team leader and various sports, club advisors, and involuntary room transfers. Also included was compensation for staff who worked beyond contractual school hours during the field trips to Hershey Park, Camp Bernie, and Camp Mason. Dr. Hamblin was present to announce the preschool Expansion Aid grant for the 2024/2025 school year includes 1 full time preschool administrative assistant. The Community Parent Involvement Specialist for Preschool and Administrative assistant will be transferred to SS/Administrative Assistant - Preschool. The committee was updated that the Flemington Raritan Operations/Facilities members filed a petition to form their own bargaining unit, the "Flemington-Raritan Facilities Association." An update was provided to the committee on these actions. Dr. Burns briefed the personnel committee about the status of the open position for the Math/Science Supervisor position. The district had 30 applicants and the first round of interviews will begin the week of July 29th. An action plan of the process was presented. The committee was also informed a search committee comprised of administrators and teacher representatives have begun preparing interview questions. A second round will begin on August 5th and a candidate recommendation will be announced at the August board meeting. Lastly, Mrs. Latzke explained to the committee that the contract for the Director of Educational Facilities needs to reflect his responsibilities, certification and supervision of the Building and Grounds Department. The revised contract appears on the agenda. The committee approved all items. The next meeting is scheduled for August 5th.

Personnel Item(s) 1-23 including the addendum amending Items 1, 3, 4, 8, & 17 were approved under one motion made by Ms. Jarrett, seconded by Ms. Markowski.

Aye: Ms. Arce Ms. Jarrett Nay: 0 Abstain: 0

Dr. Bentley Ms. Markowski Mr. Cain Ms. Hurley

Ms. Colpas

### Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to accept the resignation of the following staff member(s) for the 2024-2025 school year as follows:

Item	Last Name First Name		Loc.	Position	Purpose	<b>Effective Date</b>
1.	Wolff	Kristen	CO	Supervisor of Science and Math	Resignation	August 31, 2024
2.	Ciasulli	Nadine	JPC	Teacher Grade 7 - Math	Resignation	September 13, 2024
3.	Leonard-Schumann	Haley	RH	Teacher Preschool	Resignation	September 9, 2024
4.	O'Brien	Brittany	FAD	Teacher Kindergarten	Resignation	September 9, 2024

2. Approval was given for district staff member(s) to take a leave of absence or amend their leave during the 2023-2024 and 2024-2025 school year(s).

3. Approval was given to employ the following staff member(s) for the 2024-2025 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last	First	Loc.	Position	Salary/Degree/	<b>Effective Dates</b>	Certification /College	
	Name	Name			Step			
1.	Owens	Catherine	RH	Teacher Resource	\$61,770 / BA / 1	September 1, 2024	Elementary School Teacher in Grades K -	
				Program In-Class		- June 30, 2025	6 (Pending), Students with Disabilities	
				Support			(Pending) / James Madison University	
2.	Bokach	Alexandra	RH	Teacher Grade 1	\$61,770 / BA / 1	September 1, 2024	Elementary School Teacher in Grades K -	
						- June 30, 2025	6 (CEAS pending), Students with	
							Disabilities (CE pending) / West Virginia	
							University	
2.	Brennan	Leah	FAD	Teacher Grade 3	\$61,770 / BA / 1	September 1, 2024	Elementary School Teacher in Grades K -	
						- June 30, 2025	6 (CEAS) / The College of New Jersey	

4. Approval was given to employ the following leave replacement(s) for the 2024-2025 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last	First	Loc.	Position/Replacing	Salary/Degree/	<b>Effective Dates</b>	Certification /College
	Name	Name			Step		
1.	Gilliland	Judith	СН	Teacher	\$65,145	September 1, 2024 -	Elementary School Teacher in Grades K
				Kindergarten / S. Ali	(prorated) /MA/ 1	December 6, 2024	- 6 (Pending) / Bloomsburg University,
							Cabrini College
2.	Cobb	Cathy	JPC	Teacher Resource	\$63,245	September 1, 2024 -	Elementary School Teacher in Grades K
				Program In-Class	(prorated) / BA	January 13, 2025	- 6, Teacher of Students with Disabilities
				Support / L. Wagner	+15 / 2		(CE) / Rider University, The College of
							New Jersey, Jersey City University

5. Approval was given to transfer the following staff member(s) for the 2024-2025 school year as follows:

Item	Last Name	First Name	From: Loc./Position	To: Loc./Position	Effective Dates
1.	Youberg	Louise	FAD / Teacher - ESL	RH / Teacher - ESL	September 1, 2024 - June 30, 2025

6. Approval was given to update the salaries of the following staff member(s) for advancement on the 2024-2025 Teachers Salary Guide, effective September 1, 2024, as follows:

Item	Last Name	First Name	Loc./ Position	From: Salary/Degree/Step	To: Salary/Degree/Step	
1.	Fernandes	Amanda	RH / Teacher - Resource Program Pull-Out	\$72,955 / BA+15 / 9	\$75,205 / MA / 9	
2.	Shein	Rachel	BS / Teacher - Kindergarten	\$67,070 / BA / 7	\$70,445 / MA / 7	

## Non-Certified Staff - Appointments, Resignations & Leaves of Absence

7. Approval was given to accept the resignation of the following staff member(s) for the 2024-2025 school year as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	<b>Effective Date</b>	
1.	Youssef	Engy	RH	Teacher Assistant	Resignation	August 31, 2024	

8. Approval was given to employ the following staff member(s) for the 2024-2025 school year as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Step	<b>Effective Dates</b>	Certification/New/ Replacement
1.	Lally	Daniella	BS	Teacher	\$26,895* / 2	September 1, 2024	Substitute Certification / New PEA
				Assistant		- June 20, 2025	

2.	Maini	Meghna	RH	Teacher	\$26,895 / 2	September 1, 2024	N/A / New
				Assistant		- June 30 2025	

<sup>\*</sup>Salary will be adjusted to include an additional \$500 (based on FTE) for holding a teaching or substitute certification.

- Approval was given of the 2024-2025 revised employment contract for the following non-certified, unaffiliated personnel:
  - 1. Director of Educational Facilities, Operations and Security
- 10. Approval was given to employ the following to assist with extracurricular activities during the 2024 Summer and 2024-2025 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate	Effective Dates	
1.	Lees	Jeremy	CO	District theater tech for theater	N/A	\$36/Hr	336/Hr July 26, 2024 - June	
				facility use			30, 2025	

11. Approval was given to amend the May 2, 2024 motion:

to employ the following staff members for the 2024-2025 school year, as per the attached appendices

	Item	Staff	Appendix
I	1.	Non-Tenured Secretaries	F

Item	Last Name	First Name	Loc.	Position	2024-2025 Salary	Step	Tenure Date
4.	Javier	Katherine	SS	Community Parent Involvement Specialist	\$70,195.00	1	02/10/2028
				for Preschool and Administrative Assistant			

to read:

Item	Last Name	First Name	Loc.	Position	2024-2025 Salary	Step	Tenure Date
4.	Javier	Katherine	SS	Preschool Administrative Assistant	\$70,195.00	1	02/10/2028

#### All Staff - Additional Compensation

12. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Coates	Brianna	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
2.	Collins	Gina	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
3.	Croasdale	Shannon	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
4.	DeLeo	Sarah	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
5.	Eisenhart	Amy	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
6.	Eosso	Erin	BS	Camp Mason Trip 2024	5 hours	\$36.00/hr
7.	Kuster	Kelly	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
8.	Lango	Cori	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
9.	Puentes	Julie	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
10.	Renye	Melissa	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
11.	Rucando	Kelsey	BS	Camp Mason Trip 2024	2.5 hours	Hourly
12.	Schrum	Morgan	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
13.	Shoemaker	Ivette	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
14.	Wrabel	Tyler	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
15.	Yakobchuk	Lyutsiya	BS	Camp Mason Trip 2024	2.5 hours	\$36.00/hr
16.	Bird	Zachary	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr

17.	Cox	Kourtney	СН	Camp Bernie Trip 2024	3 hours	Hourly
18.	Dahms	Amy	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
19.	Hammerton	Samantha	CH	Camp Bernie Trip 2024	3 hours	\$36.00/hr
20.	Jones	Kevin	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
21.	Kraus	Erin	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
22.	Maslankowski	Lisa	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
23.	Moeri	Rebecca	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
24.	Rodriguez	Ashley	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
25.	Servetnick	Kimberly	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
26.	Spearman	Beth	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
27.	Veneziano	Kimberly	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
28.	Yoos	Dorothy	СН	Camp Bernie Trip 2024	3 hours	\$36.00/hr
29.	Matuszkiewicz	Angela	СН	Involuntary Room Transfer	7 hours	Hourly
30.	Barragan	Kathleen	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
31.	Benz	Kristine	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
32.	Cascio	Leigh Anne	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
33.	Fiske	Jacquelin	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
34.	Gorka	Alaina	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
35.	Hill	Kristin	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
36.	Lake	Katie	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
37.	Lizana	Esteban	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
38.	Koelle	Dawn	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
39.	Koshy	Annie	FAD	Camp Mason Trip 2024	1.5 hours	Hourly
40.	Monks	Krista	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
41.	Pereira	Maria	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
42.	Pluge	Kevin	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
43.	Robison	Kelly	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
44.	Sellers	Alexis	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
45.	Stephan	Laura	FAD	Camp Mason Trip 2024	1.5 hours	\$36.00/hr
46.	Buttgereit	Erin	JPC	Hershey Park Trip - 6/14/24	6 hours	\$36.00/hr
47.	Miller	Jennifer	JPC	Hershey Park Trip - 6/14/24	6 hours	\$36.00/hr
48.	Dowling-St. Thomas	Stephanie	RH	Involuntary Room Transfer	8 hours	Hourly
49.	Litchfield	Kristen	RH	Involuntary Room Transfer	11 hours	Hourly
50.	Martinez	Jamie	RH	Involuntary Room Transfer	9 hours	Hourly
51.	McPeek	Megan	RH	Involuntary Room Transfer	3.5 hours	Hourly

13. Approval was given to employ the following staff member(s) for extra compensation during the 2024 Summer, beginning July 1st, 2024, and the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Davies	Paul	JPC	District Theater Tech for District Facility Use	N/A	\$36.00/hr
2.	Furhman	Todd	JPC	District Theater Tech for District Facility Use	N/A	\$36.00/hr
3.	Lobenerg	Jeremy	JPC	District Theater Tech for District Facility Use	N/A	\$36.00/hr
4.	Plichta Jr.	David	JPC	District Theater Tech for District Facility Use	N/A	\$36.00/hr
5.	Runyon	George	JPC	District Theater Tech for District Facility Use	N/A	\$36.00/hr
6.	Sochacki	Kevin	JPC	District Theater Tech for District Facility Use	N/A	\$36.00/hr
7.	Finch	Katherine	RFIS	Home Instruction	700 Shared Hours	\$36.00/hr
8.	Dominguez	Alicia	RFIS	Translator/Interpreter	440 Shared hours	\$36.00/hr
9.	Yanez	Marcella	SS	Translator/Interpreter		\$36.00/hr

<sup>14.</sup> Approval was given to employ the following staff member(s) for extra compensation during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Coleman	Andrea	BS	Bus Duty	220 Shared Hours	Hourly
2.	Rucando	Kelsey	BS	Bus Duty		Hourly
3.	Jones	Kevin	СН	Bus Duty	220 Shared Hours	\$36.00/hr
4.	Skove	Reparata	СН	Bus Duty		\$36.00/hr
5.	Spearman	Beth	СН	Bus Duty		\$36.00/hr
6.	Alexanderson	Karin	RH	Bus Duty	220 Shared Hours	\$36.00/hr
7.	Hopkins	Kenneth	RH	Bus Duty		\$36.00/hr
8.	Kubu	Stephanie	RH	Bus Duty		\$36.00/hr
9.	Marino	Jennifer	RH	Bus Duty		\$36.00/hr
10.	Payton	Nicole	СН	Kindergarten Orientation	2 hours	Hourly
11.	Gilliland	Judith	СН	Kindergarten Orientation	2 hours	Hourly
12.	Golding	Dawn	СН	Concert(s) Director	4 hours	\$36.00/hr
13.	Griffis	Melissa	СН	Concert(s) Chaperone	4 hours	\$36.00/hr
14.	Salvato	Stacey	FAD	Kindergarten Orientation	2 hours	Hourly
15.	Finch	Katherine	RFIS	*Afternoon Basketball Club Advisor	15 hours	\$36.00/hr
16.	Paugh	Beth	RFIS	*Art Club Advisor	20 hours	\$36.00/hr
17.	Kermizian	Leigh	RFIS	*Art Club Advisor	40 hours	\$36.00/hr
18.	Senneca	Nicole	RFIS	*Cheerleading Club Advisor	10 hours	\$36.00/hr
19.	Strunk	Carri	RFIS	*Chess Club Advisor	30 hours	\$36.00/hr
20.	Paugh	Beth	RFIS	*Digital Art Club Advisor	30 hours	\$36.00/hr
21.	Benedetti	Anthony	RFIS	*Flag Football Club Advisor	10 hours	\$36.00/hr
22.	Finch	Katherine	RFIS	*Flag Football Club Advisor	10 hours	\$36.00/hr
23.	Quattrochi	Megan	RFIS	*Flag Football Club Advisor	10 hours	\$36.00/hr
24.	Burkhardt	Kristin	RFIS	*Garden Club Advisor	30 hours	\$36.00/hr
25.	Coster	Lisa	RFIS	*Garden Club Advisor	30 hours	\$36.00/hr
26.	Wainwright	Harlee	RFIS	*Garden Club Advisor	10 hours	\$36.00/hr
27.	Amoriello	Thomas	RFIS	*Guitar Ensemble Club Advisor	30 hours	\$36.00/hr
28.	DeCanio	Daniel	RFIS	*Intramural Club Advisor substitute	10 hours	\$36.00/hr
29.	Kucharski	Amy	RFIS	*Intramural Club Advisor substitute	10 hours	\$36.00/hr
30.	Mack	Paul	RFIS	*Jedi Knights/Kung Fu Academy Club Advisor	30 hours	\$36.00/hr
31.	Vala	Susan	RFIS	*Maker Space Club Advisor	10 hours	\$36.00/hr
32.	Finch	Katherine	RFIS	*Morning Basketball League Club Advisor	15 hours	\$36.00/hr
33.	Kucharski	Amy	RFIS	*Morning Basketball League Club Advisor	22.5 hours	\$36.00/hr
34.	Paugh	Beth	RFIS	*Mosaic Club Advisor	10 hours	\$36.00/hr
35.	Emerick	Devon	RFIS	*Mural Club Advisor	30 hours	\$36.00/hr
36.	Paugh	Beth	RFIS	*Mural Club Advisor	30 hours	\$36.00/hr
37.	Sullivan	Susan	RFIS	*Paws for a Cause Club Advisor	10 hours	\$36.00/hr
38.	Kucharski	Amy	RFIS	*Pickleball Club Advisor	10 hours	\$36.00/hr
39.	Quattrochi	Megan	RFIS	*Pickleball Club Advisor	10 hours	\$36.00/hr
40.	Benedetti	Anthony	RFIS	*Pickleball Club Advisor	10 hours	\$36.00/hr
41.	Kermizian	Leigh	RFIS	*Pottery Club Advisor	20 hours	\$36.00/hr
42.	Mantineo	Bethaney	RFIS	*School Spirit Club Advisor	30 hours	\$36.00/hr
43.	Madlinger	Marybeth	RFIS	*School Spirit Club Advisor	10 hours	\$36.00/hr
44.	Wainwright	Harlee	RFIS	*School Spirit Club Advisor	10 hours	\$36.00/hr
45.	Benedetti	Anthony	RFIS	*Soccer Club Advisor	20 hours	\$36.00/hr
46.	Finch	Katherine	RFIS	*Soccer Club Advisor	30 hours	\$36.00/hr
47.	Vala	Susan	RFIS	*Solar Sprint Car Club Advisor	20 hours	\$36.00/hr
48.	Miller	Jeffrey	RFIS	*Solar Sprint Car Club	20 hours	\$36.00/hr
49.	Coster	Lisa	RFIS	*STEM Club Advisor	20 hours	\$36.00/hr
50.	DeCanio	Daniel	RFIS	*STEM Club Advisor	20 hours	\$36.00/hr
51.	Coster	Lisa	RFIS	*Student Advocacy/Green Team Club Advisor	30 hours	\$36.00/hr
52.	Emerick	Devon	RFIS	*Student Advocacy/Green Team Club Advisor	30 hours	\$36.00/hr

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
53.	Coster	Lisa	RFIS	*Student Council Club Advisor	30 hours	\$36.00/hr
54.	Kermizian	Leigh	RFIS	*Variety Show Advisor	20 hours	\$36.00/hr
55.	Lopez	Ashley	RFIS	*Variety Show Advisor	20 hours	\$36.00/hr
56.	Benedetti	Anthony	RFIS	*Volleyball Club Advisor	20 hours	\$36.00/hr
57.	Kucharski	Amy	RFIS	*Volleyball Club Advisor	20 hours	\$36.00/hr
58.	Quattrochi	Megan	RFIS	*Volleyball Club Advisor	20 hours	\$36.00/hr
59.	Brace	Shannon	RFIS	*Yearbook Club Advisor	75 hours	\$36.00/hr
60.	Puzio	Heather	RFIS	*Yearbook Club Advisor	75 hours	\$36.00/hr
61.	Casal	Beth	RFIS	5A Team Leader	180 days	\$1,126
62.	Krajewski	Jamie	RFIS	5B Team Leader	180 days	\$1,126
63.	Errickson	Pamela	RFIS	5C Team Leader - Co Leader	180 days	\$563
64.	Van Fleet	Jena	RFIS	5C Team Leader - Co Leader	180 days	\$563
65.	Guarino	Kelly	RFIS	6A Team Leader	180 days	\$1,126
66.	Madlinger	Marybeth	RFIS	6B Team Leader	180 days	\$1,126
67.	Koehler	Lori	RFIS	6C Team Leader	180 days	\$1,126
68.	Buell	Christine	RFIS	Learning Lab Advisor	300 shared hours	\$36.00/hr
69.	Burkhardt	Kristin	RFIS	Learning Lab Advisor		\$36.00/hr
70.	DeCanio	Daniel	RFIS	Learning Lab Advisor		\$36.00/hr
71.	Finch	Katherine	RFIS	Learning Lab Advisor	7	\$36.00/hr
72.	Librizzi	Susan	RFIS	Learning Lab Advisor	7	\$36.00/hr
73.	Mayer	Katherine	RFIS	Learning Lab Advisor	7	\$36.00/hr
74.	Nagy	Samantha	RFIS	Learning Lab Advisor	7	\$36.00/hr
75.	Nelson	Danielle	RFIS	Learning Lab Advisor	7	\$36.00/hr
76.	Puzio	Heather	RFIS	Learning Lab Advisor	7	\$36.00/hr
77.	Smith	Shannan	RFIS	Learning Lab Advisor	7	\$36.00/hr
78.	Strunk	Carri	RFIS	Learning Lab Advisor		\$36.00/hr
79.	Van Fleet	Jena	RFIS	Learning Lab Advisor		\$36.00/hr
80.	Benedetti	Anthony	RFIS	Lunch Duty	180 days	\$3,175
81.	DeCanio	Daniel	RFIS	Lunch Duty	180 days	\$3,175
82.	Deneka	Karin	RFIS	Lunch Duty	180 days	\$3,175
83.	Emerick	Devon	RFIS	Lunch Duty	180 days	\$3,175
84.	Finch	Katherine	RFIS	Lunch Duty	180 days	\$3,175
85.	Ibach	Benjemin	RFIS	Lunch Duty	180 days	\$3,175
86.	Krajewski	Jamie	RFIS	Lunch Duty	180 days	\$3,175
87.	Kucharski	Amy	RFIS	Lunch Duty	180 days	\$3,175
88.	Librizzi	Susan	RFIS	Lunch Duty	180 days	\$3,175
89.	Madinger	Marybeth	RFIS	Lunch Duty	180 days	\$3,175
90.	Miller	Jeffrey	RFIS	Lunch Duty	180 days	\$3,175
91.	Perkins	Madison	RFIS	Lunch Duty	180 days	\$3,175
92.	Puzio	Heather	RFIS	Lunch Duty	180 days	\$3,175
93.	Passero	Nicole	RFIS	Lunch Duty	180 days	\$3,175
94.	Quattrochi	Megan	RFIS	Lunch Duty	180 days	\$3,175

<sup>\*</sup>Club advisor salaries are funded by student activity fees.

<sup>15.</sup> Approval was given to employ the following J.P. Case Middle school staff to chaperone 2024-2025 J.P. Case Activity Nights, Music Concerts, and J.P. Case productions including the Drama Club, Musical, and Student Council events for a maximum of 3 hours per event. Maximum of 10 staff members for activity nights, and maximum of 6 staff members for concerts and productions per date. Teacher Assistants will be hired on an as needed basis.

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Agabiti	Joseph	JPC	Chaperone	15 hours	\$36.00/hr
2.	Baills	Colette	JPC	Chaperone	15 hours	\$36.00/hr
3.	Bianco	Julie	JPC	Chaperone	15 hours	\$36.00/hr
4.	Boccuti	Nora	JPC	Chaperone	15 hours	\$36.00/hr
5.	Boelhouwer	Peter	JPC	Chaperone	15 hours	\$36.00/hr
6.	Cahill	William	JPC	Chaperone	15 hours	\$36.00/hr
7.	Connelly	Kathleen	JPC	Chaperone	15 hours	\$36.00/hr
8.	Counsel	Jeannie	JPC	Chaperone	15 hours	\$36.00/hr
			_		15 hours	
9.	Creighton	Kimberly Joshua	JPC	Chaperone		\$36.00/hr
10.	Decker		JPC	Chaperone	15 hours	\$36.00/hr
11.	Ellenberg	Kelley	JPC	Chaperone	15 hours	\$36.00/hr
12.	Gardner	Elizabeth	JPC	Chaperone	15 hours	\$36.00/hr
13.	Geist	Marissa Michelle	JPC JPC	Chaperone	15 hours 15 hours	\$36.00/hr
14.	Genito			Chaperone	15 hours	\$36.00/hr
15. 16.	Graham Hall	Sean Bryce	JPC JPC	Chaperone	15 hours	\$36.00/hr \$36.00/hr
			_	Chaperone		
17.	Healey	Kimberly	JPC	Chaperone	15 hours	\$36.00/hr
18.	Kircher	Jennifer	JPC	Chaperone	15 hours	\$36.00/hr
19.	Krukowski	Megan	JPC	Chaperone	15 hours	\$36.00/hr
20.	Logan	Jonathan	JPC	Chaperone	15 hours	\$36.00/hr
21.	Marsigliano	Amy	JPC	Chaperone	15 hours	\$36.00/hr
22.	Membreno	Ada	JPC	Chaperone	15 hours 15 hours	\$36.00/hr
23.	Miller	Robert Maria	JPC	Chaperone	15 hours	\$36.00/hr \$36.00/hr
24. 25.	Obregon Ozoria		JPC JPC	Chaperone	15 hours	
26.	Pacholick	Melissa Mindy	JPC	Chaperone	15 hours	\$36.00/hr \$36.00/hr
27.		Flor	JPC	Chaperone	15 hours	\$36.00/hr
28.	Pagano Plichta	David	JPC	Chaperone	15 hours	\$36.00/hr
29.	Sewall	Catherine	JPC	Chaperone	15 hours	\$36.00/hr
30.	Sladky	Samantha	JPC	Chaperone	15 hours	\$36.00/hr
31.	Soltis	Amy	JPC	Chaperone Chaperone	15 hours	\$36.00/hr
32.	Sorrentino	Giorgianna	JPC	Chaperone	15 hours	\$36.00/hr
33.	Vargas	Johnny	JPC	Chaperone	15 hours	\$36.00/hr
34.	Vita	Matthew	JPC	Chaperone	15 hours	\$36.00/hr
35.	Wagner	Lauren	JPC	Chaperone	15 hours	\$36.00/hr
36.	Waldron	Taylor	JPC	Chaperone	15 hours	\$36.00/hr
37.	Wong	May	JPC	Chaperone	15 hours	\$36.00/hr
38.	Wynne	Joanne	JPC	Chaperone	15 hours	\$36.00/hr
39.	Brady	Casey	JPC	Teacher Assistant Chaperone	15 hours	Hourly
40.	Butt	Uzma	JPC	Teacher Assistant Chaperone	15 hours	Hourly
41.	Edmonds	Cheryl	JPC	Teacher Assistant Chaperone	15 hours	Hourly
42.	Follansbee	Carolyn	JPC	Teacher Assistant Chaperone Teacher Assistant Chaperone	15 hours	Hourly
43.	Hoffman	Wiatt	JPC	Teacher Assistant Chaperone	15 hours	Hourly
44.	Manzo	Ronene	JPC	Teacher Assistant Chaperone	15 hours	Hourly
45.	Minarek	Melissa	JPC	Teacher Assistant Chaperone	15 hours	Hourly
46.	Pacheco	Loriann	JPC	Teacher Assistant Chaperone	15 hours	Hourly
47.	Plichta	Kathleen	JPC	Teacher Assistant Chaperone	15 hours	Hourly
48.	Sam	Manal	JPC	Teacher Assistant Chaperone	15 hours	Hourly

16. Approval was given to employ the following Reading Fleming Intermediate School staff to chaperone a maximum of 6 activity and/or concert nights. A maximum of 8 staff members will be used per activity night. A maximum of 9 staff members will be used per concert night.

Item	Last Name	First Name	Loc.	Purpose	Max. Hours	Rate
1.	Brace	Shannon	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr
2.	Burkhardt	Kristin	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr
3.	Coster	Lisa	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr
4.	DeCanio	Daniel	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr
5.	Finch	Katherine	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr
6.	Perkins	Madison	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr
7.	Senneca	Nicole	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr
8.	Smith	Shannan	RFIS	Activity/Concert Night Chaperone	15 hours	\$36.00/hr

17. Approval was given to confirm the employment of the following staff member(s) to work during the 2024 Extended School Year Program from July 1, 2024 to August 1, 2024, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Connelly	Kathleen	JPC	ESY -Teacher Assistant Substitute	200 Shared Hours	\$27.05/hr
2.	Miller	Jennifer	JPC	ESY -Teacher Assistant Substitute		\$27.05/hr
3.	Reilly	Rebecca	RH	ESY -Teacher Assistant Substitute		\$27.05/hr
4.	DeCanio	Daniel	RFIS	ESY -Teacher Assistant Substitute		\$27.05/hr
5.	DeLeo	Sarah	BS	ESY -Teacher Assistant Substitute		\$27.05/hr
6.	Nichols	Rebecca	BS	ESY -Teacher Assistant Substitute		\$27.05/hr
7.	Ritter	Jamie	СН	ESY -Teacher Assistant Substitute		\$27.05/hr
8.	Servetnick	Kimberly	СН	ESY -Teacher Assistant Substitute		\$27.05/hr
9.	Stillwell	Susan	СН	ESY -Teacher Assistant Substitute		\$27.05/hr
10.	Vaccarino	Katie	BS	ESY -Teacher Assistant Substitute		\$27.05/hr
11.	Kunz	Kathryn	FAD	ESY -Teacher Assistant Substitute		\$27.05/hr
12.	MacRitchie	Tracey	СН	ESY -Teacher Assistant Substitute		\$27.05/hr
13.	Shakespeare	Ashlie	СН	ESY -Teacher Assistant Substitute		\$27.05/hr
14.	Teeple	Christine	СН	ESY -Teacher Assistant Substitute		\$27.05/hr
15.	Getty	Kathryn	BS	ESY -Teacher Assistant Substitute		\$27.05/hr
16.	Anno	Darlene	FAD	ESY -Teacher Assistant Substitute		Hourly
17.	Gaestel	Marian	СН	ESY -Teacher Assistant Substitute		Hourly
18.	Minarik	Melissa	JPC	ESY -Teacher Assistant Substitute		Hourly
19.	Nunez	Marisol	RH	ESY -Teacher Assistant Substitute		Hourly
20.	Schess	Marie	СН	ESY -Teacher Assistant Substitute		Hourly
21.	Selvamani	Ami Praneebha	FAD	ESY -Teacher Assistant Substitute		Hourly
	Vijayaretna					

18. Approval was given for the following staff member(s) to be compensated for unused sick days, upon retirement, per contract, during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Number of Sick Days
1.	DiBetta	Crystal	RH	Media Specialist	151.5
2.	DeGenova	Sherrill	СН	Speech and Language Pathologist	129
3.	Flavin	Patricia	CH/RH	Technology Integration Specialist	144.5
4.	Hoffman	Melissa	FAD	Support Skills- Math	82.5
5.	Nagy	Rosemary	JPC	Music - Vocal	184.5
6.	Nardelli	Kyle	СН	Cafeteria Aide/Supervisor	203
7.	Shames	Susan	FAD	Kindergarten	113

19. Approval was given for the following staff member to be compensated for unused vacation and sick days, upon retirement per contract, during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Number of Sick Days	Number of Vacation Days
1.	Hagan	Christopher	CO	Tier 4 Technology Technician/	61.5	16
				Network Phone Administrator		

20. Approval was given to rescind the June 27, 2024 approval for extra compensation for the following staff member(s) during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Collins	Gina	BS	Kindergarten Orientation	2 hours	Hourly
2.	Coates	Brianna	BS	Kindergarten Orientation	2 hours	Hourly
3.	Eosso	Erin	BS	Kindergarten Orientation	2 hours	Hourly
4.	Fontanez	Sarah	RH	Kindergarten Orientation	2 hours	Hourly
5.	Cunniff	Susanna	RH	Kindergarten Orientation	2 hours	Hourly
6.	Moncada	Viviana	FAD	Kindergarten Orientation	2 hours	Hourly
7.	Monks	Krista	FAD	Kindergarten Orientation	2 hours	Hourly
8.	Sellers	Alexis	FAD	Kindergarten Orientation	2 hours	Hourly

#### **Substitutes**

21. Approval was given to confirm the employment of the following applicant(s) as substitute(s) pending fingerprints, background check and health exam, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	
1.	Applegate	Micaela	
2.	Buttgereit	Erin	
3.	Cobb	Cathy	
4.	DeMartino	Kristin	
5.	Hilfiker	Charles	
6.	McDonald	Justin	
7.	Sakellos	Catherine	
8.	Wilson	Jane	

22. Approval was given of the following pay rates for the 2024-2025 school year, as follows:

Item	Position	Rate
1.	Substitute Teacher	\$135/day
2.	Substitute Teacher Assistant	\$117.28/day
3.	Substitute Secretary	\$16.00/hr
4.	Substitute Cafeteria Aide	\$15.13/hr
5.	Substitute Nurse	\$200/day
6.	Substitute Transportation Aide	\$15.75/hr

## **Field Placement**

23. Approval was given to amend the June 13, 2024 motion:

to approve the following student(s) to complete their university internships and requirements, at no cost to the District, pending fingerprints and health exam, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	School	Purpose	Cooperating Teacher/ Position/Loc	<b>Effective Dates</b>
4.	Weaver	Mary	Seton Hall University	Practicum	Jake Schuddeboom/Grade 2/CH	Fall/Winter 2024

to read:

It	em	Last Name	First Name	School	Purpose	Cooperating Teacher/ Position/Loc	<b>Effective Dates</b>
4.		Weaver	Mary	Seton Hall University	Practicum	Margaret Gerlach/Grade 2/CH	Fall/Winter 2024

#### INSTRUCTION AND PROGRAM

Lilian Colpas, Chairperson, Next Meeting – August 5, 2024

Ms. Arce shared an update on the Instruction and Program committee which last met on Monday, July 15th and will meet again on August 5th. The committee approved the adoption of "Patterns of Power" for the new Grammar and Usage curriculum for grades 6th-8th grade. The committee expressed interest in exploring options for improving grammar instruction in K-5 and a follow-up discussion will follow. The committee discussed revisions to the student code of conduct, aiming to create a system that balances accountability with support for a positive learning environment for students, teachers, and administrators. The revised code of conduct for grades 5-8 will be ready in August. The committee also requested a consistent chart outlining consequences for K-4 grades across elementary schools for the 2025-2026 school year. The committee was updated on the progress made to the RFIS Report Card format. The board extends its gratitude to the report card committee for their work in developing these revisions. We are thrilled that FRSD will have an honor roll starting this school year, as it provides a platform to celebrate our students' achievements. The committee reviewed and provided suggestions for the NJQSAC District Improvement Plan. The final draft will be presented to the Board of Education for approval. The committee recommends accepting the donations from Frances A. Desmares PTO, Lenape Valley Regional HS District for JP Case, The Flemington Raritan Education Foundation for RFIS and GoHunterdon for Barley Sheaf

Instruction and Program Item(s) 1-11 were approved under one motion made by Ms. Arce, seconded by Mr. Cain.

Aye: Ms. Arce Ms. Jarrett Nay: 0 Abstain: 0

Dr. Bentley Ms. Markowski Mr. Cain Ms. Hurley

Ms. Colpas

1. Approval was given of the following curriculum and materials adoption(s).

Item	Program
1.	Grades 6-8 Grammar and Usage Curriculum

2. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Graham	Kelsey	BS	Novice Teacher Training Workshop Facilitator	2 hrs.	\$45/hr
2.	Jeges	Yasmin	FAD	Novice Teacher Training Workshop Facilitator	2 hrs.	\$45/hr
3.	Kuster	Kelly	BS	Novice Teacher Training Workshop Facilitator	4 hrs.	\$45/hr
4.	Rieg	Lisa	FAD	Novice Teacher Training Workshop Facilitator	2 hrs.	\$45/hr
5.	Pagano	Flor	JPC	K-8 World Language Curriculum Revisions	110 shared hrs.	\$45/hr

3. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be funded through the 2024 ESEA grant.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Moss	Simona	FAD	Reading Recovery Summer Screener	10	Hourly not to exceed \$55/hr
2.	Soos	Laura	FAD	Reading Recovery Summer Screener	10	Hourly not to exceed \$55/hr

4. Approval was given to Amend the May 23, 2024 motion:

Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
5.	Pereira	Stephanie	FAD	Summer Kindergarten ESI-R Administrators	70 shared hrs.	Contracted Hourly
29.	Pereira	Stephanie	FAD	Summer ESL Eligibility Screeners	60 shared hrs.	Contracted Hourly

To read:

It	tem	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
5.		Pereira	Maria	FAD	Summer Kindergarten ESI-R Administrators	70 shared hrs.	Contracted Hourly
2	9.	Pereira	Maria	FAD	Summer ESL Eligibility Screeners	60 shared hrs.	Contracted Hourly

5. Approval was given of the following field trip(s) for the 2024-2025 school year.

Item	Destination	Loc.	Grade/ Group	<b>Anticipated Date</b>	Cost not to exceed	<b>Funding Source</b>
1.	Free Public Library	Flemington, NJ	ESL Summer	July 2024	\$0	N/A
			Program Grades 1-4	-		
2.	Walking Tour of	Flemington, NJ	Summer ESL	July 2024	\$0	N/A
	Flemington		Students Grade 6	-		

6. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2024-2025 school year.

Item	Donation	Donor	Value	Location
1.	Noise Reduction Ear Phones	PTO	\$75.06	FAD
2.	Two Microwaves for Teacher's Lounge	PTO	\$160	FAD
3.	Big Ideas Geometry & Algebra I	Lenape Valley Regional HS District	\$1,300	JPC
4.	WiFi Smart Weather Station	The Flemington Raritan Education Foundation	\$190	RH
5.	Pedestrian & Bicycle Safety Student Presentations during the 24/25 school year	GoHunterdon	\$0	RFIS
6.	Pedestrian & Bicycle Safety Student Presentations during the 24/25 school year	GoHunterdon	\$0	BS

7. Approval was given to dispose of items that are no longer usable and are not required as a trade-in or a replacement purchase for the 2024-2025 school year.

Item	Description	Location
1.	Book Surplus	RFIS
2.	Book Surplus	JPC

8. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First	Workshop/Conference	Dates	Includes	Max.
		Name			(see below)	Amount
1.	McCormack	Jennifer	The Institute for Multi-Sensory Education (ISME)	September	R	\$1,500
			Comprehensive Orton-Gillingham Plus Virtual Training	23-27, 2024		

2.	McPeek	Megan	The Institute for Multi-Sensory Education (ISME) Comprehensive Orton-Gillingham Plus Virtual Training	September 23-27, 2024	R	\$1,500
3.	Scherer	Lauren	The Institute for Multi-Sensory Education (ISME) Comprehensive Orton-Gillingham Plus Virtual Training	September 23-27, 2024	R	\$1,500
4.	Soos	Laura	The Institute for Multi-Sensory Education (ISME) Comprehensive Orton-Gillingham Plus Virtual Training	September 23-27, 2024	R	\$1,500
5.	Burns	Clifford	Grants 4 Schools Conference, Atlantic City, NJ	August 1-2, 2024	R,M,L,F,O	\$790
6.	McGann	Kari	Hunterdon County Superintendent's Conference, Shawnee on the Delaware, PA	September 26-27, 2024	M,L,O	\$350
	R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other					

- 9. Approval was given to submit the 2024-2027 FRSD Language Instruction Educational Program (LIEP) Three-Year Plan.
- 10. Approval was given to accept the FRSD NJQSAC District Improvement Plan 2024.
- 11. Approval was given to provide Reading Recovery Continuing Contact Professional Development services during the 2024-2025 school year and accept fees from the following participating districts as indicated below:

Item	District	Teachers	Total Amount
1.	Hamilton Township School District	3	\$2,850
2.	Milltown Public Schools	2	\$1,900
3.	Oak Knoll School of the Holy Child	1	\$950
4.	Rockaway Borough School District	1	\$950
5.	Scotch Plains-Fanwood Public Schools	5	\$4,750
6.	Warren Township Schools	3	\$2,850
7.	West Windsor-Plainsboro Regional School District	9	\$8,550
8.	Wharton Borough Public Schools	1	\$950

#### **OPERATIONS**

Michelle Hurley, Chairperson, Next Meeting - August 14, 2024

Ms. Hurley shared an update on the operations committee which last met on July 10th. The committee reviewed the monthly financial reports. The committee approves the application and acceptance of IDEA and ESEA Grants. It was noted that Dr. Burns will discuss the District plans for the use of these funds at an upcoming Instruction and Programs Committee meeting. The committee discussed a potential cost-savings relationship with a company Cenergistic, who optimizes HVAC unit functioning, among other energy-saving efforts. The committee would like the company to present at an upcoming committee meeting. The committee evaluated our current substitute pay rate as well as the number of hours staff provided coverage this year. The committee requested Dr. McGann discuss with the FREA to see if reducing the amount of coverage needed would be welcome to membership to reduce staff workload. The committee reviewed the top projects for the district prepared by Mr. Mooney. They are:

Top 6 Essential Projects					
Building	Estimated Cost				
BS / CH / FAD / JPC Replace / Repair Concrete Sidewalks *As of 2023 Survey*		\$58,797 - \$64,000			
J.P. Case Roof Replacement		\$6,000,000 - \$7,000,000			
LD Coop	Water Infiltration - Courtyard & Gym	\$30,000 - \$100,000			
J.P. Case	Gym Floor	\$600,000 - \$1,000,000			
Copper Hill	Replace Exterior Doors	\$100,000 - \$400,000			
Robert Hunter	Replace Windows (Entire Building)	\$900,000 - \$1,200,000			
Reading-Fleming	Address Water Infiltration in Basement	\$900,000 - \$1,200,000			

The committee also requests Mr. Mooney provide an extra project list for each school, consisting of items costing less than \$50,000 and that might be used frequently by staff and students. The hope is to balance budgeting for essential infrastructure upgrades while also providing upgrades that students and staff will notice in their daily usage. There are many projects underway this summer funded by the referendum including:

- Building Management System (BMS) Replacement for JP Case Middle School, Copper Hill Elementary School
- A new fire alarm system at Copper Hill
- New security gates at CH, JPC and RH
- Boiler replacement at both FAD and RH
- Unit ventilator replacements at RFIS
- Skylight repair at CH
- Exterior door replacements at RH

The committee approved many routine Special Education items including accepting a tuition student from Branchburg Township School District. The committee was updated about courtesy bussing and agreed with the policy committee to hold on eliminating courtesy bussing for JPC students until the 25-26 school year. Finally, the committee approved renewing the agreement with NJSTRIDE to be able to use their services to recruit candidates.

### Operation item(s) 1-14 were approved under one motion made by Ms. Hurley, seconded by Dr. Bentley.

A general discussion took place about potential facility improvement projects.

Aye: Ms. Arce Ms. Jarrett Nay: 0 Abstain: 0

Dr. Bentley Ms. Markowski Mr. Cain Ms. Hurley

Ms. Colpas

- 1. Approval was given of the transfer list from June 25, 2024 to June 30, 2024.
- 2. Approval was given of the bills list for the month ending June 30, 2024 totaling \$911,328.57.
- 3. Approval was given of the bills list for the month of July totaling \$1,127,141.18.
- 4. Approval was given of Fund Balance Appropropriation Resolution:

WHEREAS, NJSA 18A:22-8.1 and NJAC 6A:23A-13.3 permits a Board of Education to transfer during the budget year and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations during the month of June 2024 by board resolution; and

WHEREAS, the Flemington-Raritan Regional School District Board of Education wishes to appropriate excess and/or unexpended fund balance for the purpose of meeting its contractual obligations; and

WHEREAS, the Flemington-Raritan Regional School District Board of Education has determined that up to \$801,528 is available for such purposes to appropriate,

NOW, THEREFORE, BE IT RESOLVED by the Flemington-Raritan Regional School District Board of Education that it hereby authorizes the district's Business Administrator to make this appropriation consistent with all applicable laws and regulations.

5. Approval was given of the submission of the Individuals with Disabilities Education Act (IDEA-B) Grant and acceptance of the IDEA Grant entitlement funds for the fiscal year 2024-2025.

<b>IDEA Proportionate Share-Public</b>	Basic	Preschool	Total
Flemington-Raritan Regional School	\$784,618	\$36,213	\$820,831

6. Approval was given of the submission of the ESEA Grant and acceptance of the ESEA Grant entitlement funds for the fiscal year 2024-2025.

ESEA Title	Amount	
Title I-A	\$255,911	
Title I-D	\$0	
Title II-A	\$51,418	
Title III	\$47,861	
Title III Immigrant	\$7,211	
Title IV	\$18,536	

- 7. Approval was given to enter into a shared services agreement with NJ Stride, the New Jersey Statewide Recruitment of Diverse Educators for a fee of \$450, for the 2024-2025 school year.
- 8. Approval was given of the following Resolution:

WHEREAS, the Flemington-Raritan Regional School District Board of Education resolves to implement Colonial Life's voluntary Guaranteed Issue Short-Term Disability Insurance program.

WHEREAS, the Flemington-Raritan Regional School District Board of Education accepts the recommendation of Business Administrator, Ms. Tanya Dawson to designate Colonial Life as a voluntary provider for Flemington-Raritan Regional School District. All plans will be offered at no cost to the school district, through payroll deduction.

NOW, THEREFORE, BE IT RESOLVED by the Flemington-Raritan Regional School District Board of Education that it hereby authorizes the district's Business Administrator, Ms. Dawson to take such action and affect such documentation as necessary to implement these changes.

9. Approval was given of the following Resolution:

WHEREAS, the Flemington-Raritan Regional School District Board of Education resolves to implement New York Life's voluntary Guaranteed Issue Whole Life Insurance program.

WHEREAS, The Flemington-Raritan Regional School District Board of Education accepts the recommendation of Business Administrator, Ms. Tanya Dawson to designate New York Life as a voluntary provider for Flemington-Raritan Board of Education. All plans will be offered at no cost to the school district, through payroll deduction.

NOW, THEREFORE, BE IT RESOLVED by the Flemington-Raritan Regional School District Board of Education that it hereby authorizes the district's Business Administrator, Ms. Dawson to take such action and affect such documentation as necessary to implement these changes.

- 10. Approval was given to contract with Hunterdon County Educational Services Commission for the services of a BCBA at \$110 per hour, not to exceed \$8,800 for the 2024-2025 School Year.
- 11. Approval was given for the Mountain Lakes Board of Education to provide Teacher of the Deaf Services for the following student during the Extended School Year program beginning July 1, 2024 August 1, 2024.

Item	Student ID #	Related Services Cost
1.	9092361061	\$1,400.00

12. Approval was given for out-of-district placements for the following students to receive their education during the 2024-2025 school year, including Extended School Year.

Item	Student ID #	School	Tuition
1.	9377687317	Allegro School	\$162,592.50
2.	5409919294	Princeton Child Development Institute	\$140,700

3.	2751430791	Princeton Child Development Institute	\$140,700
4.	9648856042	Somerset Academy (ESY 2024)	\$7,970
5.	2265729968	Somerset Academy (ESY 2024)	\$14,570

13. Approval was given for the following tuition student from Branchburg Township School District to attend Flemington-Raritan Regional School District during the 2024-2025 School Year. Branchburg Township School District to provide transportation.

Item	Student ID#	Tuition
1.	9674002834	\$110,006.00

14. Approval was given of the following classrooms for Dual Use and Toilet Use for the 2024-2025 School Year

Item	School	Room #	Use
1.	Barley Sheaf	2	Toilet Use for K Classroom
2.	Barley Sheaf	8	Toilet Use for K Classroom
3.	Copper Hill	56	Reading Recovery
4.	Copper Hill	23	Toilet Use for K Classroom
5.	Copper Hill	153	Toilet Use for K Classroom
6.	Francis A. Desmares	6	Student Support/Reading
7.	Francis A. Desmares	22	ESL
8.	Francis A. Desmares	25	ESL
9.	Francis A. Desmares	27	Student Support/Math
10.	Robert Hunter	100	ESL/ OT/PT
11.	Robert Hunter	113	Student Support
12.	Robert Hunter	138	Reading Recovery/Support

#### **TRANSPORTATION**

Ryan Birkenstock, Chairperson, Next Meeting - TBA

Mr. Birkenstock shared an update on the transportation committee. Hunterdon Central canceled the July 10th meeting, despite our desire to meet. There is not a next meeting scheduled at this time. We continue to work with our transportation department to receive routing information to ensure transportation will run smoothly for this school year.

## **POLICY**

Jaclyn Arce, Chairperson, Next Meeting – August 6, 2024

Ms. Arce shared an update on the policy committee which last met on July 9th and discussed policy 8600 - Student Transportation. Due to the district budget constraints and requests from community members, the committee explored the possibility of reducing courtesy busing for JP Case Middle School. This could result in annual savings of \$100,000 to \$300,000 or more. However, the priority remains ensuring a smooth transition for families and clear communication about any changes. To achieve this, the committee has requested further analysis, with the operations committee reviewing the findings. The district is committed to student safety. If courtesy busing is reduced, the district would like to work collaboratively with Raritan Township to enhance pedestrian safety measures, such as crosswalk improvements and more crossing guards present.

# **MISCELLANEOUS (INFORMATION-ACTION)**

Miscellaneous Action Item 1 including the addendum adding item 2 were approved under motion made by Ms. Hurley, seconded by Ms. Arce.

Aye: Ms. Arce Ms. Jarrett Nay: 0 Abstain: 0

Dr. Bentley Ms. Markowski Mr. Cain\* Ms. Hurley

Ms. Colpas

\*abstained from item 1

#### **Information**

None.

#### **Action Items**

1. Approval was given to accept the following Harassment, Intimidation, and Bullying Investigation(s) presented on the June 27, 2024 Board agenda as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	February 5, 2024	5	Yes	Remedial actions outlined in report
JPC	September 7, 2023-June 5, 2024	6	No	Remedial actions outlined in report
FAD	June 12, 2024	5	No	Remedial actions outlined in report
BS	September 2, 2023-June 11, 2024	7	No	Remedial actions outlined in report

2. Approval was given to adopt the Chapter 27 Emergency Virtual or Remote Instruction Programs Plan for 2024-2025.

# **CORRESPONDENCE**

None.

### **OLD BUSINESS**

Dr. McGann reiterated that opening day for staff is Tuesday, September 3, 2024 and students return on Thursday, September 5, 2024

## **NEW BUSINESS**

A discussion took place regarding the 2024-25 Board Goals

A motion to approve the 2024-25 Board goals was made by Ms. Hurley, seconded by Mr. Cain.

Aye: Ms. Arce Ms. Jarrett Nay: 0 Abstain: 0

Dr. Bentley Ms. Markowski Mr. Cain Ms. Hurley

Ms. Colpas

## 2024-25 Board Goals

- 1. Provide more opportunities for students, staff, and school communities to be recognized at BOE meetings.
- 2. Partner with our district PTOs and FREF to build and foster relationships to better engage our community.
- 3. Create a mechanism to receive staff feedback on a more frequent basis.

## CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

None.

On the motion of Dr. Bentley, seconded by Ms. Arce, the meeting was adjourned at 7:49 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson Business Administrator/Board Secretary