

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**  
**REGULAR MEETING**  
**May 2, 2024**  
**MINUTES**

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the “Sunshine Law” by the Board President at 6:30 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and, to the extent known, the agenda of this meeting on January 11, 2024 to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.

Ms. Dawson took Roll Call

Members Present

Jaclyn Arce  
William Bentley  
Ryan Birkenstock  
Jeffrey Cain  
Lilian Colpas  
Gina Criscitiello  
Tiffany Jarrett  
Laurie Markowski.  
Michelle Hurley

Members Absent

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Attorney Present

Hope Blackburn

On the motion of Ms. Criscitiello, seconded by Mr. Cain, the Board adopted the following resolution to meet in Executive Session at 6:32 p.m. viva voce.

**SUNSHINE RESOLUTION**

**Sunshine Resolution**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- ✓ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion, or discipline of any public officer or employee, and specifically: Employment Status
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board ~~will~~/will not return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:00 p.m.

Ms. Markowski read the District Mission Statement.

As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community  
Respect, honor, and embrace diverse family and community values by building collaborative partnerships  
Strengthen opportunities that nurture creative and critical thinkers  
Develop and inspire personal excellence.

**Every Student - Every Day - Every Opportunity**

## **SUPERINTENDENT'S REPORT**

Dr. McGann provided an overview of the District's goals, beliefs and mission. Comparisons were provided on enrollment, per pupil expenditures and student-teacher ratios.

Dr. McGann celebrated the following faculty and students for outstanding achievements:

Sustainable Jersey for School Grant Recipients: RFIS teacher, Lisa Coster and Math/Science Supervisor, Kristen Wolff

Anton Banko Award Recipient: Robert Hunter teacher, Jennifer Smits

NJ Stem Innovation Award Recipient: Barley Sheaf teacher, Kathy Mikalson

PSE&G & Sustainable Jersey Grant Recipients: Barley Sheaf teachers, Morgan Schrum and Chris Truncala

2023 Collins-Skinner Award recipient and Grant Recipient: Hanan Attiyah

Frances A. Desmares teacher, Kristin DeLorenzo: selected to publish work in the Teacher Toolbox book

Hunterdon County Counselor of the Year: Francis A. Desmares, Vivian Moncada

JP Case Wrestlers for their successful season: Ryan Chen, Arth Chopra, Elon Cohn, Oscar Colpas, Gage Higgins-Burly, Mohid Hussain, Bryson Lennard, Jaxon McCann, Lucas Moleta, Kaelinne Morales, Dominic Selvaggi, James Tucker, Jayden Chirichillo, Alexander Nabozny, Jackson Sabo, Isaias Aron Sandoval, Aidan Thompson, and Edward Winey.

AAA Mid-Atlantic Safety Patroller of the Year: Kleyder Pop-Salguero

Hunterdon County Unsung Heroes Award: Emily Damon

Northeast/Mid-Atlantic US Regional Student Research Symposium Presenters: Artha Rangineni, Charlotte Blackford, Connie Huang, and Niyam Patel

RFIS Pollinator Garden creators: Charlotte Whitley, Oliver Mery and Joaquin Nunez

NJ All State Honor Choir: Elena Samarasinghe, Melody DeLeo, Alanna Leung, Trey Pieper, Claire Soudah and Charlotte Whitley

All State Choir: Lakshmi Abin Sayak, Sophie Cain, Gary Carter, Keira Farley, Avni Kakkar, Julia Muccilli, Devon Reed, Natsuki Seto, Akshay Shankara, Rose Weitz, Jocelyn Willis

CJMEA Region Wind Ensemble: Samuel Levins

CJMEA Region Symphonic Band: Nolan Stevens, Matthew Geraci

CJMEA Region Orchestra: Mia Brown, Sophie Cain, Autumn Hayes, Riley Leung, Abhigna Nalluri, Angie Rosas, & Diana Ziganshina

SSA All State Choir conductor: JP Case Music Teacher, Rose Nagy

Math League Award Winners: Sai Patange, MJ Alligier, Calleigh Kareivis, Brandon Bajohr, Ryan Smith, Niyam Patel and Gabby Philips

Stock Market Winner: Bobby Jankay

Artist for staff appreciation postcard: Abigail Hilke

Students who partnered with the Dr. McGann to create emergency weather announcements: Ariana Kobren and Alison Guillen Flores

Hunterdon County Education Association 2024 Friends of Education Award Recipients: Francis A. Desmares School PTO President, Ariej Dawood and Flemington Raritan Education Foundation President, Julie Bell

Dr. McGann also recognized the following schools for outstanding achievements:

J.P. Case Robotics Team took 1st and 2nd place at the 2024 Middle School Technology Design Challenge: Nick Winey, Rogelio Vega, Liam Byne, Ethan Dettra, Leo Han, Ryan Hui, Jett Rivera, Filippo Vasconi, Akshaj Nambalat, Riley Leung.

Barley Sheaf Elementary School achieved “Gold” level recognition again under the Safe Routes to School Recognition program. Reading-Fleming Intermediate School for its continued dedication to sustainability, stewardship and service.

Copper Hill Elementary School celebrated Autism Acceptance.

Robert Hunter Elementary School received the DREAMS grant from the NJDOE. Sarah Fontanez, School Counselor, and Jessica Braynor, Principal, received certification as Nurtured Heart Approach trainers through this grant.

Francis A. Desmares Elementary School students engaged in a school-wide STEM Day.

Dr. Burns reported on student achievement and growth on the NJSLA in ELA and Mathematics and offered an overview of programs for the 2024-25 school year including, gifted and talented instruction, special education programs and support for the library.

Ms. Dawson provided an overview on the 2024-25 budget, noting that the budget supports small class sizes and maintaining Class III officers district wide. Ms. Dawson offered historical data on State aid, preschool expansion aid, reviewed budget appropriations, sources of revenue, and the tax impacts to Raritan Township and Flemington Borough. Ms. Dawson spoke about future projects using funds from food service funding, preschool expansion funding and referendum funding.

Dr. McGann encouraged the public to reach out to their legislators to share concerns on the school funding formula.

### **CITIZENS ADDRESS THE BOARD**

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes, and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

Aileen Marsh, FREA President - shared concerns on the budget.

Valerie Bart, Raritan Township - shared concerns on the budget and the increased tax levy.

Sher DeGenova, FRSD Employee - shared concerns on the budget with regards to special education.

Marie Corfield, FRSD Employee - shared concerns on the budget and positions that were eliminated.

Caitlyn Ryan Persche, Raritan Township - shared concerns on the budget and shared support for librarians.

Morgan Schrum, FRSD Employee - shared concerns on the budget and shared support for media specialists.

Samantha Gale, FRSD Employee - shared her positive experience as a media specialist with the District, does not support the elimination of her position.

Danielle Larca, FRSD Employee - shared support for media specialists and spoke of her role at Copper Hill.

Kim Veneziano, FRSD Employee - shared support for media specialists.

Amy Dahms, FRSD Employee - shared support for media specialists.

At this time, Ms. Hurley requested to extend public comment by 30 minutes, approved viva voce.

Zach Bird, FRSD Employee - shared support for media specialists.

Lisa Fitzsimmons, FRSD Employee - shared concerns for the state of the District and offered support for media specialists.

Jennifer Corban, FRSD Employee - shared support for media specialists.

Emily Ford, HCRHS Employee - spoke of the importance of media specialists.

Leigh Anne Cascio, FRSD employee - spoke in support of the literacy coach stretch role.

Rose Nagy, FRSD employee - thanked Dr. McGann for acknowledging music students and shared concerns for cuts to the music department.

Heather Faherty, FRSD employee - shared concerns for cuts to the music department.

Kristin Stines, former employee - shared support for media specialists.

Johnette Johnson, Raritan Township - shared a petition and spoke in support of media specialists.

At this time, Ms. Hurley requested to extend public comment by 30 minutes, approved viva voce.

Colleen Ewing, FRSD employee - shared concerns for the budget and noted a lack of support.

Joanne Hoffman, FRSD employee - shared concerns for the budget and the negative impact of staff and students.

Marisa Handren, FRSD employee - spoke about her role at JP Case and shared support for media specialists in each school.

Ariej Dawood, Raritan Township - thanked the BOE and Dr. McGann for recognition of staff and students, shared questions for the budget.

Kasey George, Raritan Township - shared concerns for the budget, the impact to students and staff spoke in support of media specialists.

Andrew Assini, FRSD employee - shared concerns for the budget and the elimination of positions.

Katie Rayburn, Raritan Township - spoke in support of a tax increase to keep the media specialists.

Judith Roff, Raritan Township - shared support for the media specialists.

Dorothy Yoos, FRSD employee - shared support for the media specialists.

Susan Mitcheltree, Raritan Township - spoke about the budget, urged the District to look at other options to balance the budget including transportation.

At this time, Ms. Hurley requested to extend public comment by 30 minutes, approved viva voce.

Rachael White, Raritan Township - spoke about budget cuts and the negative impact to the community and students.

Martin Seagull, Raritan Township - shared concerns about the budget.

Jessica Lombardo, Raritan Township - shared support for the budget.

Stephen Persche, Raritan Township - shared support for the media specialists.

Mitchelle Drulis, Raritan Township - Legislator, District 16, thanked the District for sharing her contact information and asked questions about the budget.

Richard Fieldcrest - shared his experience volunteering in the school library and support for the media specialists.

Name unknown - shared support for the media specialists.

Susan Stillwell, FRSD employee and Raritan Township Resident- shared budget concerns and concerns for staffing and programming.

Marcella Yanez, FRSD employee and Raritan Township Resident - shared concerns for the budget and elimination of staff members.

Dan Schultz, former employee - shared concerns on the budget.

Khush Pall, Raritan Township - urged the BOE to reconsider the budget cuts.

Kent Davis, Raritan Township - spoke about changes to the visitor policy

Crystal Sliva, Raritan Township - asked questions about the visitor policy

Dr. McGann noted that the budget was created in collaboration with building principals and provided an overview of how the budget was formulated and the timeline. Ms. Dawson noted that the 2024-25 user friendly budget will be posted after it is approved. Dr. McGann also provided further information on the historical use of banked cap.

Ms. Hurley provided clarification on the visitor policy and the budget and thanked everyone for their comments.

**Committee of the Whole: Approval was given of the following resolution:**

**Resolution to Adopt the 2024-2025 Budget**

**BE IT RESOLVED**, that the budget be approved for the 2024-2025 school year using the 2024-2025 State aid figures and the Secretary to the Flemington-Raritan Regional Board of Education be authorized to submit the following final budget to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<b>General Fund</b>	<b>Capital Reserve</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>Total</b>
<b>2024-2025 Total Expenditures</b>	\$70,434,234	\$0	\$4,276,182	\$5,912,012	\$80,622,428
<b>Less: Anticipated Revenues</b>	\$10,715,501	\$0	\$4,276,182	\$895,306	\$15,886,989
<b>Taxes to be Raised</b>	\$59,718,733	\$0	\$0	\$5,016,706	\$64,735,439

**BE IT RESOLVED**, that the Flemington-Raritan Regional Board of Education includes in the final budget the adjustment for banked cap in the amount of \$865,489. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to support educational programming. The Board of Education will complete this by June 30, 2025, and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

**Motion by Ms. Hurley, Seconded by Ms. Criscitello to adopt the 2024-2025 budget**

<b>Aye:</b> <b>Ms. Arce</b> <b>Dr. Bentley</b> <b>Mr. Birkenstock</b> <b>Ms. Colpas</b>	<b>Ms. Criscitello</b> <b>Ms. Jarrett</b> <b>Ms. Markowski</b> <b>Ms. Hurley</b>	<b>Nay:</b> <b>Mr. Cain</b>	<b>Abstain:</b> <b>0</b>
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Approval of Minutes – Executive Session – April 25, 2024  
    Regular Meeting - April 25, 2024

Ms. Hurley asked for any corrections, additions or deletions to the minutes. Hearing none, Ms. Hurley announced that the meeting minutes were approved as written.

## ANNUAL DISTRICT REORGANIZATION

**District Reorganization items 1-49 were approved under a motion made by Ms. Hurley, seconded by Ms. Criscitiello.**

<b>Aye:</b>	<b>Ms. Arce</b> <b>Dr. Bentley</b> <b>Mr. Birkenstock</b> <b>Mr. Cain</b> <b>Ms. Colpas</b>	<b>Ms. Criscitiello</b> <b>Ms. Jarrett</b> <b>Ms. Markowski</b> <b>Ms. Hurley</b>	<b>Nay:</b>  <b>Abstain: 0</b>
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1. Approval was given to authorize the Board President to sign all legal documents, payrolls and warrants, and the Board Vice President to sign the same when the President is not available for the 2024-2025 school year.
2. Approval was given to authorize payment of bills between Board meetings for the 2024-2025 school year.
3. Approval was given to adopt the Chart of Accounts for the 2024-2025 school year.
4. Approval was given to designate the Hunterdon County Democrat & The Courier News as the official newspapers for the district for the 2024-2025 school year.
5. Approval was given to adopt the existing courses of study, course guides, curriculum, and textbooks of the Flemington-Raritan Regional Board of Education. Whenever new course guides are developed or existing guides revised, they shall be presented to the Board for review and approval.
6. Approval was given to adopt the existing by-laws and policies of the Flemington-Raritan Regional Board of Education established for its own operation and the operation of the school district, including the administrative regulations developed to implement policies, be adopted for the life of the 2024-2025 Board of Education.
7. Approval was given to reaffirm that in accordance with Board Policy 2360, the district is in compliance with the Children's Internet Protection Act.
8. Approval was given to designate Citizens Bank, N.A., as official depository for school funds for the 2024-2025 school year.
9. Approval was given to designate the following banking institution as a depository for the investment of school district funds by the Business Administrator/Board Secretary for the 2024-2025 school year:  

Citizens Bank, N.A.
10. Approval was given to authorize the attached list of employees to have signature authority at Citizens Bank for the 2024-2025 school year.
11. Approval was given to appoint Tanya Dawson, Business Administrator, as Attendance Officer for the 2024-2025 school year.
12. Approval was given to appoint Ryan Mooney, Director of Educational Facilities and Operations, as Safety and Health Designee for the 2024-2025 school year.
13. Approval was given to appoint the Business Administrator as Board Secretary for the 2024-2025 school year.
14. Approval was given to appoint Stephanie Haver as Alternate Board Secretary for the 2024-2025 school year.
15. Approval was given to appoint the Business Administrator as Public Agency Compliance Officer for the 2024-2025 school year in accordance with N.J.A.C 17:27-3.2. The Public Agency Compliance Officer is the liaison between the Board of Education and the State of New Jersey Department of the Treasury, Division of Purchase and Property, Contract Compliance and Audit Unit, and EEO Monitoring Program. The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Board of Education and the appropriate contracted vendors.

16. Approval was given to appoint the Business Administrator as Purchasing Agent for the 2024-2025 school year, in accordance with N.J.S.A. 18A:18A-3(a), and further authorizes the Business Administrator to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of the bid threshold (\$44,000) without public advertising for bids. Furthermore, the Business Administrator is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). The Board of Education, pursuant to N.J.A.C. 5:34-8.3, et seq., further authorizes the Business Administrator to seek either competitive quotations or competitive bids when original determinations of aggregation are found to be more than anticipated or incorrect.
17. Approval was given to authorize the procurement of goods and services through state contract vendors for the 2024-2025 school year.

Whereas, Title 18A:18A-10 provides that “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property.”

Whereas, the Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

Whereas, the Board of Education desires to authorize its purchasing agent for the 2024-2025 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

Now, therefore be, it resolved, that the Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

18. Approval was given to appoint Tanya Dawson, Business Administrator, as Custodian of Records for the 2024-2025 school year.
19. Approval was given to appoint Jay Borawski & April Kay as Affirmative Action Officers for the 2024-2025 school year.
20. Approval was given to appoint Ryan Mooney, Director of Educational Facilities and Operations, as Section 504 Facilities Coordinator for the 2024-2025 school year.
21. Approval was given to appoint Dr. Michelle Cook as the Gifted and Talented Coordinator for the 2024-2025 school year.
22. Approval was given to appoint Dr. Danielle Hamblin, Director of Pupil Services, as Section 504 Program Coordinator for the 2024-2025 school year.
23. Approval was given to appoint Peter Sibilia, J.P. Case Vice Principal, as the School Safety Specialist for the 2024-2025 school year.
24. Approval was given to appoint Ryan Mooney, Director of Educational Facilities and Operations as Asbestos Hazard Emergency Response Act Coordinator (AHERA) for the 2024-2025 school year.
25. Approval was given to appoint Ryan Mooney, Director of Educational Facilities and Operations, as the Integrated Pest Management Coordinator for the 2024-2025 school year.
26. Approval was given to appoint Ryan Mooney, Director of Educational Facilities and Operations, as the Indoor Air Quality Designee for the 2024-2025 school year.
27. Approval was given to appoint Sarah Latzke as the Domestic Violence Coordinator for the 2024-2025 school year.
28. Approval was given to appoint Dr. Kari McGann, Superintendent of Schools, as the representative to the Hunterdon County ESC Board for the 2024-2025 school year.
29. Approval was given to appoint Kristen Wolff as the Chemical Hygiene Officer for the 2024-2025 school year.

30. Approval was given to endorse Bollinger Insurance Co. for the Voluntary Student Accident Insurance Program for the 2024-2025 school year. Premiums paid by parents.
31. Approval was given to appoint Brown & Brown Benefits Advisors, Inc., as the Board's Broker-of-Record for our Aetna group medical, prescription drug, and dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs. Brown & Brown Benefit Advisors, Inc.'s responsibilities will include but are not limited to, negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems for the 2024-2025 school year. Brown & Brown Benefit Advisors, Inc. is authorized to receive a commission payment from Aetna, percentages for which are included in Aetna's proposed rates.
32. Approval was given to appoint Brown & Brown Benefits Advisors as the Board's Broker-of-Record for retiree billing services for the 2024-2025 school year.
33. Approval was given to designate AmeriFlex, LLC as the Board's COBRA services administrator for the 2024-2025 school year.
34. Approval was given to appoint Busch Law Group, LLC as the Attorney of Record to provide General Counsel, Special Education, Labor, and Personnel Counsel at an hourly rate of \$170 for the 2024-2025 school year, at an amount not to exceed \$100,000.
35. Approval was given to appoint CBIZ Insurance Agency as the Risk Management Consultant for the 2024-2025 school year.
36. Approval was given for the Flemington-Raritan Regional School District to be part of the Cooperative Pricing System for the 2024-2025 school year, at no cost to the district, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a cooperative pricing agreement with the Lead Agencies listed below. The Lead Agencies shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

<b>Educational Services Commission</b>
Hunterdon County
Educational Services Commission of New Jersey (formerly Middlesex County)
Morris County
Somerset County

37. Approval was given to contract with Genesis Educational Services, Inc. to serve as the district's student information system at an amount not to exceed \$62,686 for the 2024-2025 school year.
38. Approval was given to contract with Kroll, LLC to conduct an annual district-wide inventory service at an amount not to exceed \$15,200 for an on-site appraisal for the 2024-2025 school year.
39. Approval was given to appoint Nisivoccia as public school accountant for the Statutory Audit and CAFR Report 2024-2025 school year, not to exceed \$42,500.
40. Approval was given to appoint Phoenix Advisors, LLC as Financial Advisor at an amount not to exceed \$1,350 base fee for the 2024-2025 school year. Special project proposals will be Board approved as needed.
41. Approval was given to appoint R.K. Occupational and Environmental Analysis, Inc. for the 2024-2025 school year. Special project proposals will be Board approved as needed.
42. Approval was given to appoint SSP Architects as architect of record for the 2024-2025 school year. Special project proposals will be Board approved as needed.
43. Approval was given to appoint Strauss Esmay Associates, Inc. as Board Policy Service for the 2024-2025 school year at an amount not to exceed \$4,965.



44. Approval was given for Wilentz, Goldman & Spitzer, P.A. to be appointed as Bond Counsel for the 2024-2025 school year. Special project proposals will be Board approved as needed.
45. Approval was given to contract with Capstone Medical Services, LLC for Athletic Trainer Services for the 2024-2025 School Year, not to exceed \$30,000.
46. Approval was given to contract with Pritchard Industries Custodial Services at an amount not to exceed \$2,144,724 for the 2024-2025 school year.
47. Approval was given to renew Republic Services Refuse/Recycling, the district's refuse/recycle services for the 2024-2025 school year, at an amount not to exceed \$73,440.
48. Approval was given to contract with Finalsight as the District's website service provider at an amount not to exceed \$10,400 for the 2024- 2025 school year.
49. Approval was given to renew services with Frontline Education, as follows:

Item	Services	At An Amount Not To Exceed
		2024-2025
1.	IEP Direct	\$16,972.94
2.	504 Program Management	\$ 4,243.24
3.	Frontline Central-Internal Employees	\$ 6,501.71
4.	Absence & Substitute Management	\$12,588.67
5.	Applicant Tracking	\$ 4,365.31
6.	Employee Evaluation Management with Evaluation Frameworks with Danielson 2011/2013, Strong Leaders Only	\$24,169.13

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**PERSONNEL**

Gina Criscitiello, Chairperson, Next Meeting – May 13, 2024

Ms. Criscitiello shared an update on the personnel committee which last met on April 23rd. The committee continued discussion regarding the 2024-2025 school budget. Superintendent Dr. McGann informed the committee of the second and final round of positions she is recommending to abolish to close the 3 million dollar budget deficit. Dr. McGann recommended a reduction of force in our Media Specialist department, specifically positions at JPC and RFIS. Committee members had questions to how or whom will be assuming the responsibilities of these abolished positions. Dr. McGann explained that coverage of these libraries will be provided by the other media specialists in the district, on a rotating basis. Every decision to abolish a position was made with a heavy heart along with hours of conversation to try and save these positions. We discussed the implications of reducing media specialist positions with regards to tenure, recall and bumping rights. Mrs. Latzke, our district's personnel coordinator was present at our April 23rd meeting to help answer committee members' questions pertaining mainly to the reduction in force process of a tenured staff member. Next the committee went over transfers, resignations, and retirements. We also had to discuss contracted raises. The committee discussed and would like to see prorating increases for mid-year hires, as one way to help keep the rising costs down. The committee, though not unanimously, recommends a 3.25% raise for all unaffiliated staff contracts. Committee members were told that these salary increases were already accounted for in the 2024-2025 school budget and will not add extra strain to the budget. The committee also approved the recommendation of a title change for Mrs. Latzke from Personnel Coordinator to Human Resource Manager.

**Personnel Item(s) 1-21, including the revision to item 3 as per the addendum were approved under one motion made by Ms. Criscitiello, seconded by Ms. Arce.**

**Aye:** Ms. Arce  
Dr. Bentley  
Mr. Birkenstock  
Mr. Cain  
Ms. Colpas

**Ms. Criscitiello**  
**Ms. Jarrett**  
**Ms. Markowski**  
**Ms. Hurley**

**Nay:**

**Abstain: 0**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval was given to accept the resignation of the following staff member(s) for the 2023-2024 school year as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Elford	Avery	RFIS	Grade 6 Language Arts	Resignation	June 30, 2024
2.	Robison	Kelly	FAD	Grade 4	Resignation	June 30, 2024

2. Approval was given for district staff member(s) to take a leave of absence or amend their leave during the 2023-2024 school year.
3. Approval was given of the following resolution:

**WHEREAS**, the Board of Education of the Flemington-Raritan School District (“Board of Education”) has determined for the 2024-2025 school year, to abolish certain positions and terminate employment for economic and budgetary reasons; and

**WHEREAS**, the Board of Education is duly authorized, pursuant to N.J.S.A 18A:11-1 et seq., N.J.S.A. 18A:16-1 and N.J.S.A. 18A:28-9 et seq., to dismiss staff members employed in the District whenever, in the judgment of the Board of Education, it is advisable to abolish any such position for reasons of economy, because of a reduction in the number of pupils, a change in the administrative or supervisory organization of the district, or for other good cause; and

**WHEREAS**, for reasons of economy, efficiency, and a need to restructure staff of the district, the following existing full-time employee (“FTE”) positions are recommended for elimination:

Item	Location	FTE	Position	End Date
1.	CST	1.00	School Psychologist	June 30, 2024
2.	RFIS	1.00	Teacher (Math)	June 30, 2024
3.	RFIS	1.00	Teacher (Special Ed)	June 30, 2024
4.	RFIS	1.00	Media Specialist	June 30, 2024
5.	RH	1.00	Teacher (Stretch/RTI)	June 30, 2024
6.	RH	1.00	School Counselor	June 30, 2024
7.	RH/CH	1.00	Teacher (TIS)	June 30, 2024
8.	CH	1.00	Teacher (Special Ed)	June 30, 2024
9.	CH	1.00	Teacher (Special Ed)	June 30, 2024
10.	CH	1.00	Teacher (Stretch/RTI)	June 30, 2024
11.	BS	1.00	Teacher (Special Ed)	June 30, 2024
12.	BS	0.50	Teacher (Reading Recovery)	June 30, 2024
13.	BS	1.00	Teacher (Stretch/RTI)	June 30, 2024
14.	BS/FAD	1.00	Teacher (TIS)	June 30, 2024
15.	FAD	1.00	Teacher (Stretch/RTI)	June 30, 2024
16.	FAD	1.00	Teacher (Support Skills)	June 30, 2024
17.	FAD	1.00	Teacher (Reading Recovery)	June 30, 2024
18.	JPC	1.00	Teacher (Music)	June 30, 2024
19.	JPC	1.00	Teacher (Special Ed)	June 30, 2024
20.	JPC	1.00	Teacher (Physical Education)	June 30, 2024
21.	JPC	1.00	Media Specialist	June 30, 2024
22.	JPC/RFIS	1.00	Teacher (TIS)	June 30, 2024

**WHEREAS**, based foregoing and information provided by the Superintendent, the Flemington-Raritan Regional School District Board of Education finds it advisable to reduce the aforementioned positions in the District effective the end of the day on June 30, 2024;

**IT IS HEREBY RESOLVED** by the Flemington Raritan Regional School District Board of Education as follows:

1. That upon recommendation of the Superintendent, the following positions are hereby eliminated, effective as of the end of the day June 30, 2024, as a result of a reduction in force:

Item	Location	FTE	Position	End Date
1.	CST	1.00	School Psychologist	June 30, 2024
2.	RFIS	1.00	Teacher (Math)	June 30, 2024
3.	RFIS	1.00	Teacher (Special Ed)	June 30, 2024
4.	RFIS	1.00	Media Specialist	June 30, 2024
5.	RH	1.00	Teacher (Stretch/RTI)	June 30, 2024
6.	RH	1.00	School Counselor	June 30, 2024
7.	RH/CH	1.00	Teacher (TIS)	June 30, 2024
8.	CH	1.00	Teacher (Special Ed)	June 30, 2024
9.	CH	1.00	Teacher (Special Ed)	June 30, 2024
10.	CH	1.00	Teacher (Stretch/RTI)	June 30, 2024
11.	BS	1.00	Teacher (Special Ed)	June 30, 2024
12.	BS	0.50	Teacher (Reading Recovery)	June 30, 2024
13.	BS	1.00	Teacher (Stretch/RTI)	June 30, 2024
14.	BS/FAD	1.00	Teacher (TIS)	June 30, 2024
15.	FAD	1.00	Teacher (Stretch/RTI)	June 30, 2024
16.	FAD	1.00	Teacher (Support Skills)	June 30, 2024
17.	FAD	1.00	Teacher (Reading Recovery)	June 30, 2024
18.	JPC	1.00	Teacher (Music)	June 30, 2024
19.	JPC	1.00	Teacher (Special Ed)	June 30, 2024
20.	JPC	1.00	Teacher (Physical Education)	June 30, 2024
21.	JPC	1.00	Media Specialist	June 30, 2024
22.	JPC/RFIS	1.00	Teacher (TIS)	June 30, 2024

2. That the affected employees will promptly receive appropriate notification of his/her employment status; and

3. That the Superintendent is authorized to provide the necessary notification to the affected employees.

4. Approval was given to transfer the following staff member(s) for the 2024-2025 school year as follows:

Item	Last Name	First Name	From: Loc./Position	To: Loc./Position	Effective Dates
1.	Bajek	Joann	BS / Support Skills - LA (.5 FTE)	BS / Grade 2 (1 FTE)	September 1, 2024 - June 30, 2025

5. Approval was given to employ the following staff members for the 2024-2025 school year, as per the attached appendices, as follows:

Item	Staff	Appendix
1.	Tenured Administrators	A
2.	Non-Tenured Administrators	B
3.	Tenured Certificated Staff	C
4.	Non-Tenured Certificated Staff	D

6. Approval was given to amend the April 25, 2024 motion:

to confirm the employment of the following leave replacement(s) for the 2023-2024 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Degree/Step	Effective Dates	Certification /College
1.	Fielding	Therese	RFIS	Science Grade 6 / K. Burkhardt	\$60,540 (prorated) / BA / 1	April 5, 2024 - June 10, 2024	Teacher of Elementary School / St. Francis College

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Degree/Step	Effective Dates	Certification /College
1.	Fielding	Therese	RFIS	Science Grade 6 / K. Burkhardt	\$60,540 (prorated) / BA+15 / 1	April 5, 2024 - June 11, 2024	Teacher of Elementary School / St. Francis College

7. Approval was given to amend the April 25, 2024 motion:

to transfer the following staff member(s) for the 2023-2024 school year, as follows:

Item	Last Name	First Name	From: Loc./Position	To: Loc./Position	Effective Dates
1.	Palumbo	Koryn	RH / Relief Teacher	RH / PreK Special Education	May 1, 2024 - June 30, 2024

to read:

Item	Last Name	First Name	From: Loc./Position	To: Loc./Position	Effective Dates
1.	Palumbo	Koryn	RH/CH / PreK Relief Teacher	RH PreK Special Education	May 1, 2024 - June 30, 2024

8. Approval was given to amend the April 25, 2024 motion:

to temporarily transfer the following staff member(s) as a leave replacement for the 2023-2024 school year as follows:

Item	Last Name	First Name	From: Loc./Position	From: Salary/Step	To: Loc./Position	To: Salary/Step	Effective Dates	Certification/College
1.	McCarthy	Rachel	RH / Teacher Assistant	\$24,843*/1	RH / Relief Teacher	\$60,540 (prorated) / BA / 1	May 1, 2024 - June 30, 2024	Preschool through Grade 3 (CE) / School of Visual Arts BFA

\*Salary will be adjusted to include an additional \$500 (based on FTE) for holding a teaching or substitute certification

to read:

Item	Last Name	First Name	From: Loc./Position	From: Salary/Step	To: Loc./Position	To: Salary/Step	Effective Dates	Certification/College
1.	McCarthy	Rachel	RH / Teacher Assistant	\$24,843*/1	RH/CH / PreK Relief Teacher	\$60,540 (prorated) / BA / 1	May 1, 2024 - June 30, 2024	Preschool through Grade 3 (CE) / School of Visual Arts BFA

\*Salary will be adjusted to include an additional \$500 (based on FTE) for holding a teaching or substitute certification

**Non-Certified Staff – Appointments, Resignations & Leaves of Absence**

9. Approval was given to accept the resignation of the following staff member(s) for the 2023-2024 school year as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Palma	Luana	CH	Teacher Assistant	Resignation	June 30, 2024

10. Approval was given to accept the resignation of the following staff member(s) for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Kendzulak	Nancy	CO	Curriculum Secretary	Retirement	December 31, 2024

11. Approval was given of the following resolution:

**WHEREAS**, the Board of Education of the Flemington-Raritan School District (“Board of Education”) has determined for the 2024-2025 school year, to abolish certain positions and terminate employment for economic and budgetary reasons; and

**WHEREAS**, the Board of Education is duly authorized, pursuant to N.J.S.A 18A:11-1 et seq., N.J.S.A. 18A:16-1 and N.J.S.A. 18A:28-9 et seq., to dismiss staff members employed in the District whenever, in the judgment of the Board of Education, it is advisable to abolish any such position for reasons of economy, because of a reduction in the number of pupils, a change in the administrative or supervisory organization of the district, or for other good cause; and

**WHEREAS**, for reasons of economy, efficiency, and a need to restructure staff of the district, the following existing full-time employee (“FTE”) positions are recommended for elimination:

Item	Location	FTE	Position	End Date
1.	Central Office	1.00	Curriculum Office Secretary	*December 31, 2024
2.	Central Office	1.00	Human Resources Secretary	June 30, 2024
3.	Central Office	1.00	Tier 4 Technology Technician: Computer Technician / Network Phone Administrator	June 30, 2024
4.	Central Office	1.00	Tier 1 Technology Technician	June 30, 2024
5.	RFIS	1.00	Teacher Assistant	June 30, 2024
6.	RH	1.00	Teacher Assistant	June 30, 2024
7.	RH	1.00	Teacher Assistant	June 30, 2024
8.	CH	1.00	Teacher Assistant	June 30, 2024
9.	BS	1.00	Lunch Aide	June 30, 2024
10.	BS	1.00	Teacher Assistant	June 30, 2024
11.	FAD	1.00	Lunch Aide	June 30, 2024

**WHEREAS**, based foregoing and information provided by the Superintendent, the Flemington-Raritan Regional School District Board of Education finds it advisable to reduce the aforementioned positions in the District effective the end of the day on June 30, 2024, and as \*noted, through a reduction in force;

**IT IS HEREBY RESOLVED** by the Flemington Raritan Regional School District Board of Education of Education as follows:

1. That upon recommendation of the Superintendent, the following positions are hereby eliminated, effective as of the end of the day June 30, 2024, and as \*noted, as a result of a reduction in force:

Item	Location	FTE	Position	End Date
1.	Central Office	1.00	Curriculum Office Secretary	*December 31, 2024
2.	Central Office	1.00	Human Resources Secretary	June 30, 2024
3.	Central Office	1.00	Tier 4 Technology Technician: Computer Technician / Network Phone Administrator	June 30, 2024
4.	Central Office	1.00	Tier 1 Technology Technician	June 30, 2024
5.	RFIS	1.00	Teacher Assistant	June 30, 2024
6.	RH	1.00	Teacher Assistant	June 30, 2024
7.	RH	1.00	Teacher Assistant	June 30, 2024
8.	CH	1.00	Teacher Assistant	June 30, 2024
9.	BS	1.00	Lunch Aide	June 30, 2024
10.	BS	1.00	Teacher Assistant	June 30, 2024
11.	FAD	1.00	Lunch Aide	June 30, 2024

2. That the affected employees will promptly receive appropriate notification of his/her employment status; and

3. That the Superintendent is authorized to provide the necessary notification to the affected employees.

12. Approval was given to adopt a change in job description title for the Personnel Coordinator position to Human Resources Manager.

13. Approval was given to appoint Sarah Latzke as Human Resources Manager, effective May 3, 2024, in lieu of Personnel Coordinator.

14. Approval was given to transfer the following staff member(s) for the 2024-2025 school year as follows:

Item	Last Name	First Name	From: Loc./Position	To: Loc./Position	Effective Dates
1.	Hocko	Pegeen	CO / Human Resources Secretary	BS / School Secretary 12 months	July 1, 2024 - June 30, 2025

15. Approval was given to employ the following staff members for the 2024-2025 school year, as per the attached appendices, as follows:

Item	Staff	Appendix
1.	Tenured Secretaries	E
2.	Non-Tenured Secretaries	F
3.	Cafeteria Aides	G
4.	Non-Aligned	H
5.	Non-Tenured Non-Certificated	I
6.	Teacher Assistants	J
7.	Transportation Aides	K

16. Approval was given of the 2024-2025 employment contracts for the following non-certified, unaffiliated personnel:

1. Director of Educational Facilities, Operations and Security
2. Facilities Manager
3. Facilities/Maintenance
4. Human Resources Manager
5. Personnel
6. Student Data Manager

7. Technology Tier I, II, III

8. Technology Tier IV

17. Approval was given to employ the following staff member for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Position/New or Replacement	Salary	Effective Dates
1.	Hance	William	CO	Treasurer of School Monies	\$6,120.00	July 1, 2024 - June 30, 2025

**All Staff – Additional Compensation**

18. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Hoffmann	Wiatt	JPC	Activity Night Chaperone (for a student who needs a TA)	2.5 hours	Hourly Rate
2.	Marsigliano	Amy	JPC	Activity Night Chaperone (for a student who needs a TA)	2.5 hours	\$36.00/hr
3.	Agabiti	Joseph	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
4.	Connelly	Kathleen	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
5.	Decker	Joshua	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
6.	Gilmurray	Mindi	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
7.	Horowitz	Steven	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
8.	Julian	Megan	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
9.	Pacholick	Mindy	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
10.	Pinola	Megan	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
11.	Piro	Catherine	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
12.	Sladky	Samantha	JPC	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
13.	Bianco	Julie	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
14.	Boccuti	Nora	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
15.	Botros	Abbie	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
16.	Connelly	Kathleen	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
17.	Decker	Joshua	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
18.	Delaney	Tiffany	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
19.	Gardner	Elizabeth	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
20.	Gilmurray	Mindi	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
21.	Hatke	Osmond	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
22.	Karney	Kurt	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
23.	Logan	Jonathan	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
24.	Membreno	Ada	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
25.	Miller	Jennifer	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
26.	Nagy	Rose Mary	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
27.	Obregon	Maria	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
28.	Piro	Catherine	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
29.	Pirog	Michelle	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
30.	Sladky	Samantha	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
31.	Wagner	Lauren	JPC	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
32.	Agabiti	Joseph	JPC	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
33.	Connelly	Kathleen	JPC	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
34.	Gardner	Elizabeth	JPC	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
35.	Gilmurray	Mindi	JPC	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
36.	Hall	Bryce	JPC	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
37.	Horowitz	Steven	JPC	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
38.	Piro	Catherine	JPC	Class Coverage - 4/23/23	40 minutes	\$36.00/hr

39.	Wagner	Lauren	JPC	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
40.	Botros	Abbie	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
41.	Creighton	Kimberly	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
42.	Krukowski	Megan	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
43.	Membreno	Ada	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
44.	Miller	Jennifer	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
45.	Piro	Catherine	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
46.	Pirog	Michelle	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
47.	Vargas	Johnny	JPC	Class Coverage - 4/24/24	40 minutes	\$36.00/hr
48.	Connelly	Kathleen	JPC	Class Coverage - 4/25/24	40 minutes	\$36.00/hr
49.	Membreno	Ada	JPC	Class Coverage - 4/25/24	40 minutes	\$36.00/hr
50.	Piro	Cathy	JPC	Class Coverage - 4/25/24	40 minutes	\$36.00/hr
51.	Pinola	Megan	JPC	Class Coverage - 4/25/24	40 minutes	\$36.00/hr
52.	Devincenzo	Marissa	RFIS	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
53.	Kucharski	Amy	RFIS	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
54.	Vallecilla	Amelia	RFIS	Class Coverage - 4/19/24	40 minutes	\$36.00/hr
55.	Bond	Michelle	RFIS	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
56.	Elford	Avery	RFIS	Class Coverage - 4/22/24	40 minutes	\$36.00/hr
57.	Bond	Michelle	RFIS	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
58.	Elford	Avery	RFIS	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
59.	Ibach	Benjamin	RFIS	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
60.	Perkins	Madison	RFIS	Class Coverage - 4/23/24	40 minutes	\$36.00/hr
61.	Vallecilla	Amelia	RFIS	Class Coverage - 4/23/24	40 minutes	\$36.00/hr

19. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Abarca	Katherine	RH	Home Instruction	700 Shared hours	\$36.00/hr.

20. Approval was given to amend the November 13, 2023 board motion:

to employ the following accompanist to assist with school performances, including rehearsals, during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate	Not to exceed
1.	Haden	Jeannine	BS	Concerts(2)	10	\$50/hr	\$500

to read:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate	Not to exceed
1.	Haden	Jeannine	BS	Concert	5	\$50/hr	\$250
2.	Shanklin	Kathy	BS	Concert	5	\$50/hr	\$250

### Substitutes

21. Approval was given to confirm the employment of the following applicant(s) as substitute(s) pending fingerprints, background check, and health exam during the 2023-2024 school year, as follows:

Item	Last Name	First Name
1.	Huber	Jordan
2.	Frank	Josephine



## INSTRUCTION AND PROGRAM

Lilian Colpas, Chairperson, Next Meeting – May 13, 2024

No items.

## OPERATIONS

Michelle Hurley, Chairperson, Next Meeting – May 8, 2024

**Operations Item 1 was approved under one motion made by Ms. Hurley, seconded by Mr. Criscitiello.**

<b>Aye:</b> <b>Ms. Arce</b> <b>Dr. Bentley</b> <b>Mr. Birkenstock</b> <b>Ms. Colpas</b>	<b>Ms. Criscitiello</b> <b>Ms. Jarrett</b> <b>Ms. Markowski</b> <b>Ms. Hurley</b>	<b>Nay:</b>	<b>Abstain: Mr. Cain</b>
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1. Approval was given of the facility use agreement with the YMCA of Bucks and Hunterdon Counties for before and after school programs for the 2024-2025 school year.

## TRANSPORTATION

Ryan Birkenstock, Chairperson, Next Meeting – May 8, 2024

No report.

## POLICY

Jaclyn Arce, Chairperson, Next Meeting – May 7, 2024

Ms. Arce shared an update on the Policy committee which last met on April 16th and will meet again on May 7th. The committee approved Strauss Esmay Associates as the Board Policy Services for the 2024-2025 school year. As a result of the policy audit, the following changes have been made to the policies below:

Abolishing 3428 Staff Protection as this is now written into employee contracts.

Adopting Policy 7610 Vandalism - This policy was missing per Strauss Esmay

Policy 2480: Alternative Education Programs - language was updated

Policy 2467: Surrogate Parents and Foster Parents - language was updated

Policy 3230 & 4320: Outside Activities - language was updated

Policy 4438: Jury Duty - language was updated

The committee also recommends updates to the policies below:

Policy and Regulation 9180: School Volunteers - language was updated

Regulation 9150: School Visitors - Language was updated

Revisions to replace title “Facilities Manager” with “Director of Educational Facilities, Operations & Security on the following policies:

Policy and Regulations 7421- Indoor Air Quality Standards, Policy 7422- School Integrated Pest Management Plan, Policy 7433- Hazardous Substances, Policy 7650- School Vehicle Assignment Use, Tracking, Maintenance and Accounting.

**Policy Item(s) 1-3 was approved under one motion made by Ms. Arce, seconded by Mr. Criscitiello.**

<b>Aye:</b>	<b>Ms. Arce</b>	<b>Ms. Criscitiello</b>	<b>Nay:</b>	<b>Abstain: 0</b>
	<b>Dr. Bentley</b>	<b>Ms. Jarrett</b>		
	<b>Mr. Birkenstock</b>	<b>Ms. Markowski</b>		
	<b>Mr. Cain</b>	<b>Ms. Hurley</b>		
	<b>Ms. Colpas</b>			

1. Approval was given to present the following new policy for a 1st reading:
  1. P 7610 - Vandalism
2. Approval was given to adopt the following revised policies and regulations:
  1. P 2467 - Surrogate Parents and Resource Family Parents (M)
  2. P 2480 - Alternative Education Programs
  3. P 3230 - Outside Activities
  4. P 4230 - Outside Activities
  5. P 4438 - Jury Duty
  6. P7421 - Indoor Air Quality Standards
  7. R7421 - Indoor Air Quality Standards
  8. P7422 - School Integrated Pest Management Plan (M)
  9. P7433 - Hazardous Substances
  10. P7650 - School Vehicle Assignment, Use, Tracking, Maintenance and Accounting (M)
  11. R 9150 - School Visitors
  12. P 9180 - School Volunteers
  13. R 9180 - School Volunteers
3. Approval was given to abolish the following policy:
  1. P 3428 - Staff Protection

### **MISCELLANEOUS (INFORMATION-ACTION)**

**Miscellaneous Action Item 1 was approved under one motion made by Ms. Hurley, seconded by Mr. Criscitiello.**

<b>Aye:</b>	<b>Ms. Arce</b>	<b>Ms. Criscitiello</b>	<b>Nay:</b>	<b>Abstain: Mr. Cain</b>
	<b>Dr. Bentley</b>	<b>Ms. Jarrett</b>		
	<b>Mr. Birkenstock</b>	<b>Ms. Markowski</b>		
	<b>Ms. Colpas</b>	<b>Ms. Hurley</b>		

#### **Information**

1. Suspensions for the month of April 2024:

<b>School</b>	<b>Infraction</b>	<b>Duration</b>
JPC	Inappropriate physical contact	1 Day
JPC	Inappropriate physical contact	1 Day
JPC	Setting a false public alarm	1 Day
JPC	Inappropriate physical contact	1 Day

2. Drill(s) to date for the 2023-2024 School Year:

Month	Fire Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/14	9/15	9/14	9/12	9/14	9/8
October	10/5	10/23	10/13	10/6	10/19	10/19
November	11/3	11/13	11/6	11/16	11/15	11/14
December	12/13	12/22	12/11	12/12	12/4	12/4
January	1/11	1/12	1/8	1/29	1/4	1/11
February	2/7	2/8	2/8	2/9	2/12	2/8
March	3/13	3/27	3/8	3/8	3/20	3/12
April	4/11	4/30	4/9	4/16	4/24	4/15
Month	Security Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/20	9/23	9/20	9/20	9/11	9/13
October	10/19	10/26	10/19	10/12	10/11	10/26
November	11/13	11/20	11/14	11/17	11/3	11/20
December	12/15	12/19	12/15	12/6	12/14	12/14
January	1/26	1/26	1/24	1/26	1/11	1/29
February	2/14	2/22	2/15	2/15	2/7	2/27
March	3/12	3/21	3/26	3/14	3/7	3/26
April	4/16	4/30	4/23	4/18	4/10	4/23

3. Harassment, Intimidation, and Bullying Investigation(s) for the 2023-2024 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	April 17, 2024	RFIS#10	Yes	Remedial actions outlined in report.

#### Action Items

1. Approval was given to change the determination from No to YES and accept the following Harassment, Intimidation, and Bullying Investigation(s) presented on the April 25, 2024 Board agenda as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	April 8, 2024	JPC#4	YES	Remedial actions outlined in report.

### CORRESPONDENCE

Ms. Arce reported that several correspondence were received related to school nurses and media specialists. The most recent emails have not been responded to yet.

### OLD BUSINESS

None.

### NEW BUSINESS

None.

## **CITIZENS ADDRESS THE BOARD**

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

Mitchelle Drulis, Raritan Township - shared comments on the budget.

Amy Dahms, FRSD employee - shared support for district administrators and librarians and commented on the visitor policy.

Dr. McGann offered clarifying comments on the budget process.

On the motion of Mr. Birkenstock, seconded by Dr. Bentley, the meeting was adjourned at 11:28 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson  
Business Administrator/Board Secretary