

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
November 14, 2024
MINUTES

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Ms. Hurley at 6:32 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and, to the extent known, the agenda of this meeting on January 11, 2024 to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.

On the motion of Ms. Hurley, seconded by Ms. Criscitiello, the Board approved the motion to consider items out of order viva voce.

Ms. Dawson took Roll Call.

Members Present

Jaclyn Arce
William Bentley
Ryan Birkenstock
Warren Buckleitner, arrived 7:00pm
Jeffrey Cain
Gina Criscitiello
Michelle Hurley

Members Absent

Lilian Colpas
Laurie Markowski

Attorney Present

-

On the motion of Ms. Hurley, seconded by Dr. Bentley, the Board adopted the following resolution to meet in Executive Session at 6:34 p.m. viva voce.

SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion, or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board ~~will~~/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:00 p.m.

The Oath of Office was administered to new Board Member Dr. Warren Buckleitner by Ms. Dawson, Board Secretary.

On the motion of Ms. Hurley, seconded by Mr. Birkenstock, the Board approved a motion to take a 5 minute recess viva voce.

Dr. Buckleitner read the District Mission Statement.

As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community
Respect, honor and embrace diverse family and community values by building collaborative partnerships
Strengthen opportunities that nurture creative and critical thinkers
Develop and inspire personal excellence.

Every Student - Every Day - Every Opportunity

SUPERINTENDENT'S REPORT

Dr. McGann presented Action Steps to Achieve Flemington-Raritan Regional School District 2024-2025 District Goals, she began by providing an overview of all District Goals and then focused on the steps taken to achieve Goal #1: The District will demonstrate at least a 2% increase in student achievement and at least a 3% increase in student growth for a total impact of at least 5% in reading and mathematics for all students using the NWEA/MAP assessment from fall 2024 to spring 2025.

To achieve this goal, Dr. McGann noted that the District has focused on maximizing professional learning for staff and providing collaboration time for educators to create opportunities in their classrooms. In addition, a district-level review of NJSLA data was conducted, including a comparative analysis of District vs. State performance and applications for additional funding were completed for the High Impact Tutoring Grant and Preschool Expansion Award.

Dr. Burns provided an overview on NWEA MAP scores, reviewing key terms and noting the difference between growth and achievement and how it correlates to strategic plan goal #1. Building administrators from each school presented their goals and action steps for the 2024-2025 school year. They focused on NWEA MAP growth and outlined their specific goals for each school and how it ties into the strategic plan goals. The full presentation can be found on the District website.

Dr. McGann highlighted improvements on NJSLA Assessments and congratulated each school for their individual achievements. She thanked the building administrators for all their hard work and for setting rigorous goals.

Acknowledgment of outgoing Board of Education Member, Mr. Jeffrey Cain - Board members and Dr. McGann shared heartfelt gratitude for Mr. Cain's service and dedication to the District, noting he brought valuable insight, knowledge and experience to the Board.

Approval of Minutes – Executive Session - October 10, 2024
Regular Meeting - October 10, 2024

Ms. Hurley asked for any corrections, additions or deletions to the minutes. Hearing none, Ms. Hurley announced that the meeting minutes were approved as written.

Report of the Board Secretary and Treasurer of School Monies for September 2024.

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of September 2024, further certifies that no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2024-2025.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23A-16.10(a) as of September 30, 2024. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of the school year 2024-2025.

Motion by Dr. Bentley, seconded by Mr. Birkenstock to accept the Report of the Board Secretary and Treasurer of School Monies for September 2024.

Aye:	Ms. Arce	Mr. Cain	Nay: -	Abstain: -
	Dr. Bentley	Ms. Criscitiello		
	Mr. Birkenstock	Ms. Hurley		
	Dr. Buckleitner			

CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

No Comment.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

PERSONNEL

Gina Criscitiello, Chairperson, Next Meeting – December 2, 2024

Ms. Criscitiello shared an update on the personnel committee which met on November 4 and discussed all recommendations of new hires, resignation, salary adjustments, as well as any additional compensation. The committee then discussed all open positions within our district and was given a recommendation by Dr. Hamblin for a new position within our child study team. Though at this moment, the district cannot move forward with hiring this new position until a reduction of contracted positions occurs to allow for funding transfers to cover the cost of these salaries. Committee approved all items, including the recommendation of a district employee to complete her clinical practicum. In conclusion the committee approved the annual memorandum of agreement between education and law-enforcement officials. Our next committee meeting is scheduled for December 2nd.

Personnel Item(s) 1-18 were approved under one motion made by Ms. Criscitiello, seconded by Mr. Cain.

Aye:	Ms. Arce	Mr. Cain	Nay: -	Abstain: -
	Dr. Bentley	Ms. Criscitiello		
	Mr. Birkenstock	Ms. Hurley		
	Dr. Buckleitner			

Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval was given to accept the resignation of the following staff member(s) for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Last Day of Employment
1.	Jones	Kevin	CH	Teacher Health & Physical Education	Resignation	December 27, 2024

- Approval was given for district staff member(s) to take a leave of absence or amend their leave during the 2024-2025 school year.

3. Approval was given to employ the following staff member(s) for the 2024-2025 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Degree/Step	Effective Dates	Certification /College
1.	Abarca	Katherine	RFIS	Teacher ESL	\$65,145 (prorated) / MA / 1	November 18, 2024 - June 30, 2025	Teacher of Preschool through Grade 3 (CE), English as a Second Language (CE) / Rutgers, The State University of New Jersey

4. Approval was given to employ the following leave replacement(s) for the 2024-2025 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Degree/Step	Effective Dates	Certification /College
1.	Tullo-McVicar	Trinity	RFIS	Teacher Grade 5 English Language Arts & Social Studies / H. Wainwright	\$61,770 (prorated) / BA / 1	January 2, 2025, or sooner pending certification - May 5, 2025	Elementary School Teacher in Grades K - 6 (CEAS Pending), Middle School with Subject matter Specialization English Language Arts in Grades 5 - 8 (CEAS Pending), Middle School with Subject matter Specialization Social Studies in Grades 5 - 8 (CEAS Pending) / Centenary University

5. Approval was given to confirm the employment of the following leave replacement(s) for the 2024-2025 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Degree/Step	Effective Dates	Certification /College
1.	Olsavska	Jana	RH/FAD	Teacher PreK-Relief / R. McCarthy	\$65,145 (prorated) / MA / 1	October 16, 2024 - January 2, 2025	Teacher of Preschool through Grade 3 (CEAS), Elementary School Teacher (CEAS) / Montclair State University, Seton Hall University
2.	Powers	Kaitlyn	FAD	School Counselor / K. Monks	\$65,145 (prorated) / MA / 1	October 30, 2024, November 1, 2024, November 5, 2024 & November 11, 2024 - March 17, 2025	School Counselor / Rider University, Arcadia University

6. Approval was given to amend the October 10, 2024 motion:

to accept the resignation of the following staff member(s) for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Vilaragut	Lizette	RFIS	Teacher Grade 6 Math	Retirement	January 1, 2025

to read:

Item	Last Name	First Name	Loc.	Position	Purpose	Last Day of Employment
1.	Vilaragut	Lizette	RFIS	Teacher Grade 6 Math	Retirement	December 31, 2024

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

7. Approval was given to employ the following staff member(s) for the 2024-2025 school year, pending, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Step	Effective Dates	Certification/New/Replacement
1.	Finnegan	Lisa	RFIS	Teacher Assistant	\$25,554 (prorated) / 1	November 25, 2024 - June 30, 2025	N/A / New

8. Approval was given to confirm the employment of the following staff member(s) for the 2024-2025 school year, pending, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Step	Effective Dates	Certification/New/Replacement
1.	Chellathangam Swornabai	Evelin	CH	Teacher Assistant	*\$25,554 (prorated) / 1	November 11, 2024 - June 30, 2025	Substitute / C. Sakellos
2.	Colon Santos	Kerilee	CH	Teacher Assistant	\$25,554 (prorated) / 1	November 4, 2024 - June 30, 2025	N/A / L. Conover
3.	Hansen - Douglass	Cynthia	RH	Teacher Assistant	\$25,554 (prorated) / 1	November 11, 2024 - June 30, 2025	N/A / New

*Salary will be adjusted to include an additional \$500 (based on FTE) for holding a teaching or substitute certification.

9. Approval was given to employ the following to assist with extracurricular activities during the 2024-2025 school year, pending, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Max # of Hours	Rate
1.	Dowling	Martin	JPC	JV Boys Basketball Coach	120 hours	\$36.00/hr
2.	Robinson	Wilton	JPC	JV Girls Basketball Coach	120 hours	\$36.00/hr

10. Approval was given to employ the following Translators/Interpreter(s) for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Purpose	Max # of Hours	Rate
1.	Garcia-Fausto	Luz	Translator/Interpreter	440 Shared Hours	\$36/hr
2.	Munoz	Stella			
3.	Wagner	Julia			

11. Approval was given to remove the \$500 (prorated) salary adjustment for the 2024-2025 school year, for the following Teacher Assistant(s) due to expired substitute or teaching certification, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Anno	Darlene	FAD	Teacher Assistant	November 16, 2024
2.	Sam	Manal	JPC	Teacher Assistant	November 16, 2024

12. Approval was given to amend the October 10, 2024 motion:

to increase the FTE of the following staff member(s), for the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Position	From:	To:	Effective	Salary/Step
1.	Makary	Engy	CH	Teacher Assistant	.95 FTE	1.0 FTE	September 25, 2024	\$28,237 (prorated) / 3

to read:

Item	Last Name	First Name	Loc.	Position	From:	To:	Effective	Salary/Step
1.	Makary	Engy	CH	Teacher Assistant	.95 FTE	1.0 FTE	September 25, 2024	*\$28,237 (prorated) / 3

*Salary will be adjusted to include an additional \$500 (based on FTE) for holding a teaching or substitute certification.

All Staff – Additional Compensation

13. Approval was given for extra compensation for the following staff member(s) during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Austra	Christopher	CO	Black Seal License Stipend	Contractual	\$400
2.	Borawski	Russell	CO	Black Seal License Stipend	Contractual	\$400
3.	Dipple	Scott	CO	Black Seal License Stipend	Contractual	\$400
4.	Mulligan	David	CO	Black Seal License Stipend	Contractual	\$400
5.	Powers	Seaman	CO	Black Seal License Stipend	Contractual	\$400
6.	Ruthe	Bryan	CO	Black Seal License Stipend	Contractual	\$400
7.	Terelle	Francesco	CO	Black Seal License Stipend	Contractual	\$400
8.	Van Gaalen	Ryan	CO	Black Seal License Stipend	Contractual	\$400

14. Approval was given to confirm extra compensation for the following staff member(s) during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Shoemaker	Ivette	BS	Involuntary Room Transfer	14 hours	\$36/hr
2.	Strunk	Carri	RFIS	Involuntary Room Transfer	14 hours	\$36/hr
3.	Moss	Simona	FAD	Bus Duty	220 shared hours	\$36/hr
4.	Gardner	Elizabeth	JPC	Basketball Clock	30 hours	\$36/hr
5.	Creighton	Kimberly	JPC	Basketball Supervision	10 hours	\$36/hr
6.	Healey	Kimberly	JPC	Basketball Supervision	10 hours	\$36/hr
7.	Karney	Kurt	JPC	Basketball Supervision	10 hours	\$36/hr
8.	Kucharski	Amy	JPC	Basketball Supervision	10 hours	\$36/hr
9.	Shirvanian	Daniel	JPC	Basketball Supervision	10 hours	\$36/hr
10.	Pirog	Michelle	JPC	To assist student in extracurricular activities as required by the IEP	3 hours	\$36/hr
11.	Decker	Joshua	JPC	Varsity Boys Basketball Coach	168 hours	\$36/hr
12.	Hall	Bryce	JPC	Varsity Wrestling Coach	168 hours	\$36/hr
13.	Krukowski	Megan	JPC	Varsity Girls Basketball Coach	168 hours	\$36/hr
14.	Bianco	Julie	JPC	Cheerleading Coach	84 hours	\$36/hr
15.	Geist	Marissa	JPC	Cheerleading Coach	84 hours	\$36/hr
16.	Maguire	Anna	JPC	Class Coverage - 10/7/24	40 minutes	\$36/hr
17.	Miller	Jennifer	JPC	Class Coverage - 10/7/24	40 minutes	\$36/hr
18.	Pirog	Michelle	JPC	Class Coverage - 10/7/24	40 minutes	\$36/hr
19.	Sladky	Samantha	JPC	Class Coverage - 10/7/24	40 minutes	\$36/hr
20.	Cobb	Cathy	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
21.	Connelly	Kathleen	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
22.	Counsel	Jeanne	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
23.	Lyman	Margaret	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
24.	Marsigliano	Amy	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
25.	Pirog	Michelle	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
26.	Sladky	Samantha	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
27.	Sorrentino	Giorgianna	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
28.	Squicciarini	Therese	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
29.	Vargas	Johnny	JPC	Class Coverage - 10/9/24	40 minutes	\$36/hr
30.	Cobb	Cathy	JPC	Class Coverage - 10/10/24	40 minutes	\$36/hr
31.	Maguire	Anna	JPC	Class Coverage - 10/10/24	40 minutes	\$36/hr
32.	Marsigliano	Amy	JPC	Class Coverage - 10/10/24	40 minutes	\$36/hr
33.	Soltis	Amy	JPC	Class Coverage - 10/10/24	40 minutes	\$36/hr

34.	Sorrentino	Giorgianna	JPC	Class Coverage - 10/10/24	40 minutes	\$36/hr
35.	Bianco	Julie	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
36.	Connelly	Kathleen	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
37.	Counsel	Jeanne	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
38.	Hall	Bryce	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
39.	Horowitz	Steven	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
40.	Lyman	Margaret	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
41.	McAnlis	Melissa	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
42.	Miller	Jennifer	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
43.	Sladky	Samantha	JPC	Class Coverage - 10/11/24	40 minutes	\$36/hr
44.	Hall	Bryce	JPC	Class Coverage - 10/14/24	40 minutes	\$36/hr
45.	Connelly	Kathleen	JPC	Class Coverage - 10/17/24	40 minutes	\$36/hr
46.	Julian	Megan	JPC	Class Coverage - 10/17/24	40 minutes	\$36/hr
47.	Miller	Robert	JPC	Class Coverage - 10/17/24	40 minutes	\$36/hr
48.	Cobb	Cathy	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
49.	Hallock	Patrick	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
50.	Hatke	Osmond	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
51.	Julian	Megan	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
52.	Miller	Jennifer	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
53.	Pagano	Flor	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
54.	Pinola	Megan	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
55.	Pirog	Michelle	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
56.	Sladky	Samantha	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
57.	Smith	Holly	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
58.	Soltis	Amy	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
59.	Squicciarini	Therese	JPC	Class Coverage - 10/18/24	40 minutes	\$36/hr
60.	Cobb	Cathy	JPC	Class Coverage - 10/21/24	40 minutes	\$36/hr
61.	Creighton	Kimberly	JPC	Class Coverage - 10/21/24	40 minutes	\$36/hr
62.	Genito	Michelle	JPC	Class Coverage - 10/21/24	40 minutes	\$36/hr
63.	Julian	Megan	JPC	Class Coverage - 10/21/24	40 minutes	\$36/hr
64.	Pirog	Michelle	JPC	Class Coverage - 10/21/24	40 minutes	\$36/hr
65.	Sladky	Samantha	JPC	Class Coverage - 10/21/24	40 minutes	\$36/hr
66.	Assini	Andrew	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
67.	Boelhouwer	Peter	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
68.	Ellenberg	Kelley	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
69.	Healey	Kimberly	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
70.	Julian	Megan	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
71.	Karney	Kurt	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
72.	Kircher	Jennifer	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
73.	Logan	Jonathan	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
74.	Maguire	Anna	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
75.	Membreno	Ada	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
76.	Peterson	Kristin	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
77.	Schmidt	Cherylann	JPC	Class Coverage - 10/22/24	20 minutes	\$36/hr
78.	Soltis	Amy	JPC	Class Coverage - 10/22/24	40 minutes	\$36/hr
79.	Bianco	Julie	JPC	Class Coverage - 10/25/25	40 minutes	\$36/hr
80.	Cobb	Cathy	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
81.	Counsel	Jeanne	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
82.	Creighton	Kimberly	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
83.	Hand	Gina	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
84.	Hatke	Osmond	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
85.	Maguire	Anna	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
86.	Membreno	Ada	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr

87.	Miller	Robert	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
88.	Miller	Jennifer	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
89.	Peterson	Kristin	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
90.	Pirog	Michelle	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
91.	Schmidt	Cherylann	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
92.	Sladky	Samantha	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
93.	Smith	Holly	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
94.	Soltis	Amy	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
95.	Peterson	Kristin	JPC	Class Coverage - 10/28/24	40 minutes	\$36/hr
96.	Pirog	Michelle	JPC	Class Coverage - 10/28/24	40 minutes	\$36/hr
97.	Schmidt	Cherylann	JPC	Class Coverage - 10/28/24	40 minutes	\$36/hr
98.	Sladky	Samantha	JPC	Class Coverage - 10/28/24	40 minutes	\$36/hr
99.	Waldron	Taylor	JPC	Class Coverage - 10/25/24	40 minutes	\$36/hr
100.	Waldron	Taylor	JPC	Class Coverage - 10/28/24	40 minutes	\$36/hr
101.	Bubeer	Julie	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
102.	Cobb	Cathy	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
103.	Gardner	Elizabeth	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
104.	Healey	Kimberly	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
105.	Pagano	Flor	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
106.	Peterson	Kristin	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
107.	Pinola	Megan	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
108.	Sorrentino	Giorgianna	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
109.	Squicciarini	Therese	JPC	Class Coverage - 10/29/24	40 minutes	\$36/hr
110.	Bianco	Julie	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
111.	Bocuti	Nora	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
112.	Boelhouwer	Peter	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
113.	Bubeer	Julie	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
114.	Cahill	William	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
115.	Cobb	Cathy	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
116.	Connelly	Kathleen	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
117.	Corson	Seth	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
118.	Counsel	Jeanne	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
119.	Creighton	Kimberly	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
120.	DeLaney	Tiffany	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
121.	Gardner	Elizabeth	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
122.	Genito	Michelle	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
123.	Graham	Sean	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
124.	Hand	Gina	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
125.	Handren	Marisa	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
126.	Healey	Kimberly	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
127.	Horowitz	Steven	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
128.	Karney	Kurt	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
129.	Kircher	Jennifer	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
130.	Logan	Jonathan	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
131.	Membreno	Ada	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
132.	Pagano	Flor	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
133.	Ruppel	Ann	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
134.	Smith	Holly	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
135.	Soltis	Amy	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
136.	Sorrentino	Giorgianna	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
137.	Waldron	Taylor	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
138.	Wynne	Joann	JPC	Class Coverage - 10/31/24	40 minutes	\$36/hr
139.	Bianco	Julie	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr

140.	Boelhouwer	Peter	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
141.	Bubeer	Julie	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
142.	Cataldo	Lynn	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
143.	Cobb	Cathy	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
144.	Connelly	Kathleen	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
145.	Creighton	Kimberly	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
146.	Gardner	Elizabeth	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
147.	Hallock	Patrick	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
148.	Healey	Kimberly	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
149.	Kircher	Jennifer	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
150.	Lyman	Magaret	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
151.	Maguire	Anna	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
152.	McAnlis	Melissa	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
153.	Membreno	Ada	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
154.	Meyer	Misti	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
155.	Miller	Jennifer	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
156.	Obregon	Maria	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
157.	Pacholick	Mindy	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
158.	Pagano	Flor	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
159.	Peterson	Kristin	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
160.	Pinola	Megan	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
161.	Pirog	Michelle	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
162.	Plichta	David	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
163.	Schmidt	Cherylann	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
164.	Sladky	Samantha	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
165.	Soltis	Amy	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
166.	Squicciarini	Therese	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
167.	Vita	Matthew	JPC	Class Coverage - 11/1/24	40 minutes	\$36/hr
168.	Cobb	Cathy	JPC	Class Coverage - 11/4/24	40 minutes	\$36/hr
169.	Creighton	Kimberly	JPC	Class Coverage - 11/4/24	40 minutes	\$36/hr
170.	Healey	Kimberly	JPC	Class Coverage - 11/4/24	40 minutes	\$36/hr
171.	Membreno	Ada	JPC	Class Coverage - 11/4/24	40 minutes	\$36/hr
172.	Pirog	Michelle	JPC	Class Coverage - 11/4/24	40 minutes	\$36/hr
173.	Sorrentino	Giorgianna	JPC	Class Coverage - 11/4/24	40 minutes	\$36/hr
174.	Baills	Colette	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
175.	Cobb	Cathy	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
176.	Creighton	Kimberly	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
177.	Miller	Jennifer	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
178.	Peterson	Kristin	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
179.	Pinola	Megan	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
180.	Pirog	Michelle	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
181.	Sorrentino	Giorgianna	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
182.	Vita	Matthew	JPC	Class Coverage - 11/6/24	40 minutes	\$36/hr
183.	Coster	Lisa	RFIS	STEM Club Advisor*	10 hours	\$36/hr
184.	DeCanio	Daniel	RFIS	STEM Club Advisor*	10 hours	\$36/hr
185.	MacDonald	Teresa	SS	Transportation Aide Training	1 hour	Hourly

*Club advisor salaries are funded by student activity fees.

15. Approval was given to amend the August 22, 2024 motion:

to confirm extra compensation for the following staff member(s) during the 2024-2025 school year, as follows:
to read:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
34.	Bobrin	Carly	JPC	Lunch Duty	180 days	\$36/hr

to read:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
34.	Bobrin	Carly	JPC	Lunch Duty	62 days	\$36/hr
64.	Miller	Jennifer	JPC	Lunch Duty	118 days	\$36/hr

Substitutes

16. Approval was given to confirm the employment of the following applicant(s) as substitute(s) pending fingerprints, background check, and health exam, during the 2024-2025 school year, as follows:

Item	Last Name	First Name
1.	Abarca	Katherine
2.	Batten	Rylee
3.	Byrne	Susan
4.	Coster	Adelaide
5.	Gallo-Tomcho	Teresa
6.	Hansen	Emily
7.	Kazmi	Umamah
8.	Kessler	Amy
9.	Kneller	Morgan
10.	Melick	Olivia
11.	Miller	Nathaniel
12.	Perone	Lucas
13.	Powers	Kaitlin
14.	Quinn	James
15.	Thomas	Regine
16.	Tullo-Mevicar	Trinity
17.	Valarezo	Lina
18.	Vuolde	Sophia

Field Placement

17. Approval was given for the following student to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	School	Purpose	Cooperating Teacher/ Position/Loc	Effective Dates
1.	Campion	Heather	The College of NJ	Practicum	Kelsey Martinelli/Grade 2/ BS	Winter/Spring 2025
2.	Hungerford	Katherine	University of Mount Saint Vincent	Practicum	Caitlin Sonier/Kimberly Servetnick/Grade 2/CH	2024-2025 School Year
3.	Nichols	Rebecca	Felician University	Internship	Tina Hernandez / Special Services	Winter/Spring 2025

Miscellaneous

18. Approval was given to amend the June 27, 2024 motion:

to approve the following certified, registered, and insured therapy dogs and their handlers to visit and support the following schools, during the 2024-2025 school year as follows:

Item	Therapy Dog Provider	Name of Handler	Loc.	Purpose	Dog	Effective Dates
5.	Bright and Beautiful Therapy Dogs	Vincent and Corinne Felice	FAD & RFIS	Support students during scheduled times in the classroom and counseling office	Marley	July 1, 2024 - June 30, 2025

to read:

Item	Therapy Dog Provider	Name of Handler	Loc.	Purpose	Dog	Effective Dates
5.	Bright and Beautiful Therapy Dogs	Vincent and Corinne Felice	FAD, RFIS & CH	Support students during scheduled times in the classroom and counseling office	Marley	July 1, 2024 - June 30, 2025

INSTRUCTION AND PROGRAM

Lilian Colpas, Chairperson, Next Meeting – TBA

Dr. Bentley shared an update on the Instruction and Program committee which last met on November 4. Assistant Superintendent Dr. Burns briefed the Committee on efforts to ease teacher/staff burdens through the use of “blackout” dates for teacher evaluations. Additionally, the Committee was briefed on the additional High Impact Tutoring funding made available to FRSD and current plans for spending the grant. Additional updates will be provided at upcoming I&P Committee meetings. Dr. McGann shared with the Committee the district’s plan to utilize an AI Ad Hoc Committee to drive the establishment of policy/regulations, guidance, plans and usage agreements for the district’s AI use. The Committee approved funding for additional compensation and activities across several programs. Title III ESL, High Impact Tutoring, and Title I Project Enrich initiatives will provide shared instructional and planning hours for teachers at RFIS and Robert Hunter. Field trips, fully funded by the Robert Hunter PTO, include visits for Robert Hunter students (from K to 4th) to the Trenton State Planetarium, Mine Brook Park, Adventure Aquarium, Turtle Back Zoo, and DaVinci Science Center. Significant PTO donations include an electronic sign for Copper Hill donated by the Copper Hill PTO, various school assemblies at Barley Sheaf and Robert Hunter funded by their respective PTOs, and a literacy program for third-grade students sponsored by the Flemington Elks Lodge. Additional information regarding these donations can be found on pages 2-3 of today’s Board agenda. Additionally, several teachers and staff will attend conferences and workshops on ESL, writing, science instruction, gifted education, and school health, supported by travel funds. The Committee has concluded its meetings for the 2024 calendar year and will set up new meetings in the new year.

Instruction and Program Item(s) 1-10 were approved under one motion made by Dr. Bentley, seconded by Ms. Criscitiello.

Aye: **Ms. Arce** **Mr. Cain** **Nay: -** **Abstain: -**
Dr. Bentley **Ms. Criscitiello**
Mr. Birkenstock **Ms. Hurley**
Dr. Buckleitner

- Approval was given to employ the following consultant(s) during the 2025-2026 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Language & Literacy Associates for Multilingual and Multicultural Education	District	Sheltered Instruction Training	3 days	\$9,000

- Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Accardi	Jaclyn	FAD	ScIP Workshops	1 hr.	\$45/hr.
2.	DeLorenzo	Kristin	FAD	ScIP Workshops	1 hr.	\$45/hr.
3.	Hernandez	Tina	FAD	ScIP Workshops	1 hr.	\$45/hr.
4.	Jeges	Yasmin	FAD	ScIP Workshops	1 hr.	\$45/hr.
5.	Klein	Lea	FAD	ScIP Workshops	1 hr.	\$45/hr.

6.	Moncada	Viviana	FAD	ScIP Workshops	1 hr.	\$45/hr.
7.	Rowe	Kari	FAD	ScIP Workshops	1 hr.	\$45/hr.
8.	Van Saun	Katherine	FAD	ScIP Workshops	1 hr.	\$45/hr.

3. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be funded through the 2024 ESSA grant and the High Impact Tutoring Grant.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Abarca	Katherine	RFIS	Title III ESL After School Program Facilitator	110 shared hrs.	Hourly not to exceed \$55/hr.
2.	Azofeifa-Urena	Hannah	RFIS			Hourly not to exceed \$55/hr.
3.	Deneka	Karin	RFIS			Hourly not to exceed \$55/hr.
4.	Nagy	Samantha	RFIS			Hourly not to exceed \$55/hr.
5.	Abarca	Katherine	RFIS	Title III ESL After-School Program Planning	2 hrs.	Hourly not to exceed \$55/hr.
6.	Azofeifa-Urena	Hannah	RFIS	Title III ESL After School Program Planning	2 hrs.	Hourly not to exceed \$55/hr.
7.	Deneka	Karin	RFIS	Title III ESL After-School Program Planning	2 hrs.	Hourly not to exceed \$55/hr.
8.	Nagy	Samantha	RFIS	Title III ESL After-School Program Planning	2 hrs.	Hourly not to exceed \$55/hr.
9.	Krajewski	Jamie	RFIS	High Impact Tutoring	48 hrs.	Hourly not to exceed \$55/hr.
10.	Mayer	Katherine	RFIS	High Impact Tutoring	48 hrs.	Hourly not to exceed \$55/hr.
11.	Nelson	Danialle	RFIS	High Impact Tutoring	48 hrs.	Hourly not to exceed \$55/hr.
12.	Pirog	Michelle	JPC	High Impact Tutoring	48 hrs.	Hourly not to exceed \$55/hr.
13.	Puzio	Heather	RFIS	High Impact Tutoring	48 hrs.	Hourly not to exceed \$55/hr.
14.	Strunk	Carri	RFIS	High Impact Tutoring	48 hrs.	Hourly not to exceed \$55/hr.
15.	Ashey	Elizabeth	RH	Title I Project Enrich Facilitators	320 shared hrs.	Hourly not to exceed \$55/hr.
16.	Pinto	Sharon				Hourly not to exceed \$55/hr.

4. Approval was given to confirm the following staff member(s), or their alternate(s), for additional compensation during the 2024-2025 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be funded through the 2024 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Ashey	Elizabeth	RH	Title I Project Enrich Facilitator	2 hrs.	Hourly not to exceed \$55/hr.
2.	Pinto	Sharon	RH	Title I Project Enrich Facilitator	2 hrs.	Hourly not to exceed \$55/hr.
3.	Ashey	Elizabeth	RH	Title I Project Enrich Planning	2 hrs.	Hourly not to exceed \$55/hr.
4.	Pinto	Sharon	RH	Title I Project Enrich Planning	2 hrs.	Hourly not to exceed \$55/hr.

5. Approval was given of the following field trip(s) for the 2024-2025 school year.

Item	Destination	Loc.	Grade/ Group	Anticipated Date	Cost not to exceed	Funding Source
1.	Trenton State Planetarium	Trenton, NJ	RH Kindergarten	TBD	\$1,595	PTO
2.	Mine Brook Park	Flemington, NJ	RH 1st Grade	TBD	\$100	PTO
3.	Adventure Aquarium	Camden, NJ	RH 2nd Grade	TBD	\$4,219	PTO
4.	Turtle Back Zoo	West Orange, NJ	RH 3rd Grade	TBD	\$3,528	PTO
5.	DaVinci Science Center	Allentown, PA	RH 4th Grade	TBD	\$4,824	PTO

6. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2024-2025 school year.

Item	Donation	Donor	Value	Location
1.	Food Sustainability Presentation to Grade 4 Students	HCRHS Alliance Team	\$0	BS
2.	Norwescap Backpack Program	Norwescap	\$0	District
3.	Birdhouses and Installation	Eagle Scout Project	\$1,650	JPC
4.	Family Stages: Jack and the Beanstalk	PTO	\$995	BS
5.	Eyes of the Wild Assembly	PTO	\$690	BS
6.	Alcohol Literacy Presentation to 6th Graders During their Health Block.	Prevention Resources	\$0	RFIS
7.	Electronic Sign	PTO	\$30,760	CH
8.	Totally Vocally: Ball in the House Assembly	PTO	\$2,370	BS
9.	A Journey Through Latin Percussion: Samba to Salsa Assembly	PTO	\$2,545	BS
10.	NJ Children's Oral Health Presentation Grade 2	Zufall Health	\$0	RH
11.	Literacy program through the Elks Gratitude Grant, retired Elks will read "Freckle Juice" to FRSD 3rd grade students and provide each student with a copy to foster reading at home.	Flemington Elks Lodge #1928	\$1,500	District
12.	Eyes of the Wild Assembly	PTO	\$445	RH
13.	Wildlife Center Friends Assembly	PTO	\$325	RH
14.	Team Makers Assembly	PTO	\$700	RH

7. Approval was given to dispose of items that are no longer usable and are not required as a trade-in or a replacement purchase for the 2024-2025 school year.

Item	Description	Location
1.	World Studies Textbooks: Foundations of Geography Copyright 2004 (35 Count)	RFIS

8. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Chorun	Renee	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 21, 2025	R,M,O	\$365
2.	Dmitrenko	Irina	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 22, 2025	R,M,O	\$390
3.	Jeges	Yasmin	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 21, 2025	R,M,O	\$370
4.	Klein	Lea	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 21, 2025	R,M,O	\$370
5.	Nagy	Samantha	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 20, 2025	R,M,O	\$365
6.	Shoemaker	Ivette	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 20, 2025	R,M,O	\$365
7.	Sladky	Samantha	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 20, 2025	R,M,O	\$365

8.	Youberg	Louise	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 21, 2025	R,M,O	\$355
9.	Zubkova	Elena	NJTESOL (New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Inc.) 2025 Spring Conference, New Brunswick, NJ	May 21, 2025	R,M,O	\$375
10.	Salazar	Jennifer	Writing Instruction for Students with Significant Writing Difficulties Workshop, Ewing, NJ	November 15, 2024	R	\$225
11.	Stewart	Danielle	Winter Administrator Institute: High-Quality Science Instruction as a Path to Equity in K-12 Classrooms Workshop, Princeton, NJ	December 12, 2024 January 14, 2024	R, M	\$540
12.	DeCanio	Daniel	NJAGC (New Jersey Association of Gifted Children) Conference 2025, Somerset, NJ	April 11, 2025	R,M	\$245
13.	Eosso	Erin	Best Strategies for Success During School Medical Emergencies Online Webinar for School Nurses	December 9, 2024	R	\$295
14.	Martinelli	Kelsey	Responsive Classroom Responding to Misbehavior Virtual Workshop	January 9, 2025	R	\$299
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

9. Approval was given for six students from Hunterdon County PolyTech to visit RH K-3rd grade classrooms for the 2024/2025 school year as part of the PolyTech teacher training program and at no cost to the District. The PolyTech students will observe the teacher and class, assist in activities, prepare materials, and teach a small lesson. Overseeing the program is Hunterdon County PolyTech teacher Natalie Guarino.

10. Approval was given to amend the June 27, 2024 motion:

to employ staff members to participate in curriculum development projects during the 2024-2025 school year at the hourly rate of \$45/hr.

26.	Bobrin, Carly	JPC	6-8 Mathematics Curriculum Revision	135 shared hrs. to 100 shared hrs.
28.	Ellenberg, Kelley	JPC		
29.	Gardner, Elizabeth	JPC		
30.	Guarino, Kelly	RFIS		
31.	Kodidek, Sherry	JPC		
32.	Koehler, Lori	RFIS		
33.	Lopez, Ashley	RFIS		
34.	Madlinger, Marybeth	RFIS		
35.	McAnlis, Melissa	JPC		
36.	Opdyke, Sarah	RFIS		
37.	Plichta, David	JPC		
38.	Sorrentino, Giorgianna	JPC		
39.	Strunk, Carri	RFIS		
40.	Ashey, Elizabeth	RH	K-8 ELA Curriculum Standards Alignment Revisions	225 shared hrs. to 305 shared hrs.
41.	Azofeifa-Urena, Hannah	RFIS		
42.	Brace, Shannon	RFIS		
43.	Bond, Michelle	RFIS		
44.	Cascio, Leigh Anne	FAD		
45.	Casterline, Christine	JPC		
46.	Cross, Devyn	RH		
47.	DeLeo, Sarah	BS		
48.	Dowling-St. Thomas, Stephanie	RH		
49.	Fischer, Susan	BS		
50.	Graham, Kelsey	BS		
51.	Humphrey, Christi	RFIS		

52.	Kanaras, Amalia	CH		
53.	Lyman, Margaret	JPC		
54.	Marciano, Patricia	BS		
55.	Meyer, Misti	JPC		
56.	Mikalsen, Kathleen	BS		
58.	Payton, Nicole	CH		
59.	Perkins, Madison	RFIS		
60.	Rowe, Kari	FAD		
61.	Teeple, Christine	CH		
62.	Yoos, Dorothy	CH		
76.	Casal, Beth	RFIS	K-8 Math Report Card Refinements (Standard Changes)	45 shared hrs. to 0 shared hrs.
77.	DeLorenzo, Kristin	FAD		
78.	Gardner, Elizabeth	JPC		
79.	Guarino, Kelly	RFIS		
80.	Jaye, Alison	RH		
81.	Koehler, Lori	RFIS		
82.	Lopez, Ashley	RFIS		
83.	Mikalsen, Kathleen	BS		
85.	Servetnick, Kimberly	CH		
86.	Shirvanian, Daniel	RFIS		
87.	Strunk, Carri	RFIS		
88.	Teeple, Christine	CH		
89.	Tremel, Jill	RH		

OPERATIONS

Michelle Hurley, Chairperson, Next Meeting – December 11, 2024

Ms. Hurley shared an update on the operations committee which last met on November 11. The committee approved the bills list, monthly report, and special education items. The majority of this meeting was dedicated to a discussion with the District's auditor to review the preliminary audit report. Positively, no irregularities were found and all items from last year have been corrected. Unfortunately, however, the district is currently facing a deficit due to health insurance claims that are being attributed retroactively to the 23-24 budget. Though significant cuts were made to last year's budget, it is anticipated that there will again be a substantial shortfall this year. There was a general discussion about the strategy to be able to build reserves and anticipate that barring any unforeseen major costs, there is cautious optimism that we would be able to make a deposit into capital reserves following the 2025-2026 budget year. The auditor will attend the December public meeting to present the full results of the report. The committee approved an agreement with Mount Saint Vincent for student teaching, but declined a potential partnership with Creme de La Creme, a preschool facility, as its location is too remote to our district's operations. The committee requested updated quotes for the roof repairs at JPC and additional quotes for the RFIS blacktop resurfacing project. We will meet again on November 18 and December 11.

Operation item(s) 1-10, with a revised bills list total of \$2,474,572.49 were approved under one motion made by Ms. Hurley, seconded by Mr. Birkenstock.

A general discussion took place regarding the budget, Ms. Dawson noted that further information would be available when the auditors present their report in December.

Aye: Ms. Arce
Dr. Bentley
Mr. Birkenstock
Dr. Buckleitner

Mr. Cain
Ms. Criscitiello
Ms. Hurley

Nay: -

Abstain: -

1. Approval was given of the transfer list from October 5, 2024, to November 7, 2024.
2. Approval was given of the bill list for the month of November totaling \$2,474,572.49.

3. Approval was given of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

4. Approval was given of the Student Teacher Placement Agreements between Flemington-Raritan Regional School District and the following Universities for the 2024-2025 school year:

a. University of Mount Saint Vincent

5. Approval was given for the following tuition student from Manville School District to attend Flemington-Raritan Regional School District during the 2024-2025 School Year. Manville School District to provide transportation.

Item	Student ID#	Tuition
1.	9674002834	\$95,375.01

6. Approval was given for the Mountain Lakes Board of Education to provide Teacher of the Deaf Services for the following student during the 2024-2025 School Year.

Item	Student ID #	Related Services Cost
1.	9641781489	\$ 1,620.00

7. Approval was given for the State of New Jersey Department of Human Services Commission For The Blind and Visually Impaired for the following student during the 2024-2025 School Year.

Item	Student ID #	Related Services Cost
1.	6693553185	\$ 2,069.00

8. Approval was given to contract with Pediatric Speech-Language Services, Inc., at the rate of \$150 per hour, not to exceed 10 hours per week/\$43,500.00, during the 2024-2025 school year.

9. Approval was given to amend the August 22nd motion:

to contract with the following accompanists to assist with school performances, including rehearsals, during the 2024-2025 school year, as follows:

Item	Last Name	First Name	Loc	Purpose	Max # of hours	Rate
1.	Fog	Allison	RFIS	Orchestra Piano Accompanist Winter/Spring Concerts	20	\$60/hr
2.	Fog	Allison	RFIS	Choral Accompanist	45	\$60/hr

to read:

Item	Last Name	First Name	Loc	Purpose	Max # of hours	Rate
1.	Beck	David	RFIS	Orchestra Piano Accompanist Winter/Spring Concerts	20	\$60
2.	Beck	David	RFIS	Choral Accompanist	45	\$60

10. Approval was given to submit to the New Jersey Department of Education the 2025-2026 school year Preschool Projected Enrollment of 255 total students.

TRANSPORTATION

Ryan Birkenstock, Chairperson, Next Meeting – December 11, 2024

Mr. Birkenstock shared an update on the transportation committee which last met on November 11 to discuss the future transportation program that the district will be responsible for. The committee discussed a preliminary budget that Ms. Dawson prepared along with an update on the transportation software the district has purchased to route our busing. The bulk of the meeting was dedicated to meeting with a potential candidate for the Transportation Supervisor position. The committee was pleased with the candidate's knowledge of our transportation needs along with their qualifications and ultimately supported further discussions of employment to be conducted by Dr. McGann and Ms. Dawson. The date for the next JTC meeting with Hunterdon Central is tentatively scheduled for November 20th, however we found out today that it is not going to be happening so it is to be determined at this time. Our district's Transportation Committee will be meeting on December 11th to further discuss our transportation plan implementation and budget.

POLICY

Jaclyn Arce, Chairperson, Next Meeting – December 3, 2024

Ms. Arce shared an update on the Policy committee which last met on October 14th and 29th. The committee meets again on December 3rd. The committee revised the Facility Use Policy and Fee Schedule (Policy 7510 and Regulation 7510.1) as the updated fee structure can be found on the district website. The committee also recommended eliminating Policies 3363 and 4363 (Harassment) due to redundancy with existing policies (1140, 3351, 3362, 5512). The committee approved Policy 8467 (Firearms and Weapons) and Policy and Regulation 3160 (Physical Examination), as suggested by the Strauss Esmay policy alert. Additionally, the committee modified Policy and Regulation 4160 (Physical Examination) to include language for controlled substance testing of bus drivers and substitute bus drivers. The committee also revised Policy 0155 (Board Committees) to reflect the changes in board committees moving forward. Based on Strauss Esmay policy Alert #232 and #233 the follow policies were revised: Regulation 2260 (Equity in School and Classroom Practices Complaint Procedure), Policy 5842 (Equal Access of Student Organizations), Policy and Regulation 2431.4 (Prevention and Treatment of Sports-Related Concussions and Head Injuries), Policy 0141 (Board Member Number and Term), Policy 2200 (Curriculum Content), Policy 5337 (Service Animals), Policy 5350 (Student Suicide Prevention), Policy 8420 (Emergency and Crisis Situations), and Policy 2200 (Remote Public Board Meetings During a Declared Emergency) is recommended for abolishment per Strauss Esmay. The committee also updated Policy 9128 (Climate Surveys) to reflect the name change of the school survey from Climate Survey to School Feedback Survey.

Policy item(s) 1-2 were approved under one motion made by Ms. Arce, seconded by Mr. Criscitiello.

Aye: Ms. Arce Dr. Bentley Mr. Birkenstock Dr. Buckleitner	Mr. Cain Ms. Criscitiello Ms. Hurley	Nay: -	Abstain: -
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1. Approval was given to adopt the following revised policies and regulations:
 1. P 0141 - Board Member Number and Term
 2. P 0155 - Board Committees
 3. P 2200 - Curriculum Content (M)
 4. R 2260 - Equity in School and Classroom Practices Complaint Procedure (M)
 5. P 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
 6. R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)

- 7. P 3160 - Physical Examination (M)
- 8. R 3160 - Physical Examination (M)
- 9. P 4160 - Physical Examination (M)
- 10. R 4160 - Physical Examination (M)
- 11. P 5337 - Service Animals
- 12. P 5350 - Student Suicide Prevention (M)
- 13. P 5842 - Equal Access of Student Organizations
- 14. P 7510 - Use of School Facilities
- 15. R 7510.1 - Classification and Facility Use Fee Schedule
- 16. P 8420 - Emergency and Crisis Situations (M)
- 17. P 8467 - Firearms and Weapons (M)
- 18. R 8467 - Firearms and Weapons (M)
- 19. P 9128 - School Feedback Surveys

2. Approval was given to abolish the following policies:
- 1. P 0164.6 - Remote Public Board Meetings During a Declared Emergency (M)
 - 2. P 3363 - Harassment
 - 3. P 4363 - Harassment

MISCELLANEOUS (INFORMATION-ACTION)

Miscellaneous Action Items 1-2 were approved under motion made by Mr. Cain, seconded by Ms. Criscitiello.

Aye: Ms. Arce Mr. Cain** Nay: - Abstain: -
 Dr. Bentley Ms. Criscitiello
 Mr. Birkenstock Ms. Hurley
 Dr. Buckleitner*

*abstain

**abstain from Item 1, yes to Item 2

Information

1. Suspensions for the month of October 2024:

School	Infraction	Duration
RFIS	Threatening behavior	2 Days
RFIS	Inappropriate physical contact	1 Day
RFIS	Threatening behavior	2 Days
RFIS	Fighting	1 Day
RFIS	Fighting	1 Day
JPC	Fighting	1 Day
JPC	Fighting	1 Day
JPC	Vandalism	2 Days
JPC	Disruptive and threatening behavior	1 Day
JPC	Inappropriate physical contact	1 Day
JPC	Inappropriate language	1 Day

2. Drill(s) to date for the 2024-2025 School Year:

Month	Fire Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/12	9/9	9/10	9/10	9/12	9/6
October	10/8	10/21	10/2	10/11	10/24	10/17

Month	Security Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/17	9/6	9/16	9/13	9/24	9/23
October	10/17	10/24	10/14	10/21	10/9	10/28

3. Harassment, Intimidation, and Bullying Investigation(s) for the 2024-2025 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	October 2, 2024	RFIS #1	Yes	Remedial actions are outlined in the report.

Action Items

1. Approval was given to accept the following Harassment, Intimidation, and Bullying Investigation(s) presented on the October 10, 2024 Board agenda, as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	February 1-September 18, 2024	JPC #1	Yes	Remedial actions are outlined in the report.

2. Approval was given to accept A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

CORRESPONDENCE

None.

OLD BUSINESS

Ms. Hurley gave an update on Board goals. The first goal was to create more partnerships with stakeholders in the community, Ms. Hurley advised that members of the Board attended the joint PTO meeting in October and the next one will be in January. The District has also formed three ad hoc committees as follows:

- Artificial Intelligence Ad Hoc Committee: Tuesday, December 10, 6 p.m.
- Family Engagement Ad Hoc Committee: Tuesday, November 19, 6 p.m.
- Preschool Ad Hoc Committee: Thursday, December 5, 6:15 p.m.

Dr. McGann offered further information on the purpose of and how to participate in each ad hoc committee and noted that more information will be shared in the Minute with McGann podcast to be released soon.

Ms. Hurley noted that the second goal was to create a mechanism to gain feedback from staff and to accomplish this goal, a survey is being developed to be shared with staff.

Finally, the third goal was to increase opportunities for student recognition. Dr. Burns shared that progress has been made on report cards with honor roll and high honor roll being recognized, however continued conversations are needed to determine the manner in which students will be recognized for their achievements.

Ms. Hurley advised that notes were compiled from each Board member that attended the NJSBA Workshop recently. Board members shared recaps of their attendance at the annual school board convention which included topics such as budget, referendum and building strong communities, noting that each session included a focus on finances as districts across the State are struggling to balance their budgets. Ms. Dawson thanked the Board members for their notes and shared that some of the suggestions have already been implemented within the district, such as cost saving measures pertaining to healthcare and energy costs and that the District continues to look for other ways to lower costs. Ms. Dawson noted that the District continues to work on increasing revenue by promoting facility use. A general discussion took place regarding the State funding formula and the tax levy cap, noting that between 1990-2010, the average tax levy was 6.5%, however in 2010 the 2% tax levy cap was instituted, which is unsustainable.

Ms. Hurley thanked Board members for sharing their notes with one another and advised Board members to bring any new ideas or suggestions through committee for review.

NEW BUSINESS

Ms. Hurley offered congratulations to the newly elected Board members, Julia Whitley representing Flemington Borough and Michael Owens and Ryan Cirillo representing Raritan Township who will be sworn-in during the January 2025 Board meeting. Ms. Hurley advised that outgoing Board members would be recognized at the December Board meeting.

CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

No Comment.

On the motion of Dr. Bentley, seconded by Mr. Birkenstock, the meeting was adjourned at 8:37 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson
Business Administrator/Board Secretary