Block:

Sample Works Consulted



Important Checklist:

- 1. Page heading centered on top of page
- 2. Watch indenting—first line goes to the left margin. Indent all other lines of the citation.
- 3. Date accessed in proper format— Day Month Year (23 Nov. 2010)
- 4. Period at the end of every citation
- 5. Title of article or webpage enclosed in quotation marks
- 6. Title of database or website italicized
- 7. All entries are in correct alphabetical order

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Indents and S	pacing Line and B	age Breaks	
General			
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After:	0 pt 😒	Double	× 2
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To Set Indents

Select citations on document

Under "Paragraph" settings, "Indents and Spacing" Set Special as "Hanging" Set "Line Spacing" as "Double"